

AYUB MEDICAL COLLEGE
ABBOTTABAD

BIDDING DOCUMENT FOR
PROCUREMENT OF LAB CHEMICALS

Medical Teaching Institution, Abbottabad
Ayub Medical College
Mansehra Road, Mandian Abbottabad
Tel. No. Dean office: 0992-382221, Fax: 0992-382321

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INVITATION FOR BIDS

1. The **Dean Ayub Medical College Abbottabad** now invites sealed bids from eligible bidders for the supply of **lab chemicals** (specifications and quantities are attached with the bidding documents).
2. Interested eligible bidders may obtain further information from and inspect the bidding documents at the Account Branch/ Procurement Cell, Ayub Medical College, Mansehra Road Abbottabad
3. Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.500/- for each item. (Non-Refundable) and are also available on the institutional website. <http://www.ayubmed.edu.pk>.
4. Tenders/bids should reach at the following address till 11:30 A.M on or before 17th July 2017.

Procurement Officer

Ayub Medical College

Medical Teaching Institution

Main Mansehra Road, Mandian

Abbottabad

Ph: 0992-385847

5. The tenders/bids will be opened on 17th July 2017 at 12 Noon by the Institutional Purchase Committee.
6. The bidders are requested to give their best and final prices as no negotiations are expected.

Dean Medical Teaching Institution, Abbottabad

Ayub Medical College

Mansehra Road, Mandian Abbottabad

Tel. No. Dean office: 0992-382221, Fax: 0992-382321

INSTRUCTIONS TO BIDDERS

1. The bidder/ proponent must submit the proposals in sealed envelopes as specified in clause b) of Section (2) of Rule 6 of KPPRA Rules 2014 i.e. ***Single stage, one envelop procedure.***
2. The proposal shall be typed in English with legible font type and size. Any hand written part or full proposal (either technical or financial) shall be rejected.
3. The proposals must be on the bidder's letterhead, duly stamped by authorized representative (as per prescribed specimen in alphabetical order).
4. The envelopes should be on the name **(Procurement Officer, Ayub Medical College, Medical Teaching Institution, Abbottabad.**
5. The proposal shall contain last year Income Tax Return, Sales tax registration certificate, Active Taxpayer Certificate and financial bank statement of last one years.
6. The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document
7. The bidder shall specify validity in days; the procuring entity may under exceptional circumstances request for extension in bid validity which shall be for not more than the period equal to the period of the original bid validity.
8. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
9. The proposals should be in accordance with enclosed specifications.
1. **Response time:** All bidders shall submit proposals as per these instructions on or before 17th July 2017 at 11:30 AM .These tenders/bids will be opened at 12 Noon by the Institutional Purchase Committee.
10. The bidder shall submit an affidavit that it has never been blacklisted by any Public Sector Organization, Autonomous or Semi-Autonomous Organization.

11. The bidder will deposit bid security money with procuring entity equal to **3%** of the total value of the contract along with the bid in the envelope containing Financial Proposal.
12. The procuring entity may reject one or all such proposals, which are vague (In terms of financial proposal) or does not adhere to these instructions. The rejection reason will be communicated to the respective bidder.
13. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
14. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot be settled, between the two parties (procuring entity and supplier/vendor/bidder).
15. If the bidding document is downloaded from the institutional web site, the fee has to be deposited in the Accounts Branch and the original receipt **must** be attached with the bidding document.
16. No tenders/bids shall be accepted without original fee receipt.
17. The Warranty period will be for two years
18. Warranty period will start from the date of purchase of chemicals.

Price Schedule in Pak. Rupees

Name of Bidder _____ IFB Number _____ Page of _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|------|-------------|-------------------|----------|----------------------------|--------------------|---|
| Item | Description | Country of Origin | Quantity | Unit price DDP named place | Total DDP per item | Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required ³ |
| | | | | | | |

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

GENERAL TERMS AND CONDITIONS

Following are the details regarding request for quotation for Lab Chemicals

| S.No | Description / Specification | Qty. | Unit Rate (Rs.) | GST + Income Tax + any other applicable tax | Delivery Period | Total |
|-------------|------------------------------------|--|------------------------|--|------------------------|--------------|
| 1. | Lab Chemicals | Quantities are available with the bidding document | | | | |

Matrix to be filled by the bidder as per the instructions laid down here.

General Terms and Conditions

- The Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms who are registered with Federal Board of Revenue for Income Tax and Sales Tax and are active Tax payers are eligible to participate in the bidding.
- Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.500/- for each item. (Non-Refundable).
- An amount equal to 03% of the bid price in shape of CDR as Bid Security in favour of Dean Ayub Medical College **must** be attached with the Financial Bid.
- The rates quoted by the Authorized Dealers/Sole Agents/Authorized Distributors/ Registered Firms shall be valid up to 30th June 2018. The supply orders will be issued as per requirement and demand from the concerned Department.
- The bidding procedure shall be **Single stage, one envelop** as per KPPRA rules 2014.
- No conditional bid shall be acceptable.
- The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document.
- A pre- bid meeting of all intended bidders will be held on 10th July 2017 at 11:00 AM in the Conference Room of Ayub Medical College, Abbottabad

SUPLY ORDER

The supply order shall carry the following information:

- the name of the supplier;
- the date of issue of the supply Order;
- the delivery address;
- the name of the procuring entity purchasing the items;
- the supply Order Number;
- the quantity of each item required;
- any part or pattern number for each item;
- a brief description of each item;
- the unit cost or rate for each item as per quoted price;
- The delivery period.
- Whether the delivery is to be made in lots.
- Incomplete or defective delivery/ substandard delivery shall be returned on the cost of the contractor.
- In case the supplier / contractor fail to replace the substandard/ defective items with the stipulate time the CDR shall be confiscated in favor of the institution and the process for blacklisting of the respective firm/supplier shall be initiated accordingly.

QUANTITIES AND SPECIFICATIONS FOR LAB CHEMICAL OF PATHOLOGY

| S. No | Name of the items | Specification | Quantity Required |
|-------|---|--------------------------------------|-------------------|
| 1. | Augmentin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 2. | Cloxacillin 50 disc each | ISO Certified Company & FDA Approved | 10 |
| 3. | Levofloxacin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 4. | Tazocin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 5. | Linezolid 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 6. | Meropenem 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 7. | Amikacin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 8. | Ciprofloxacin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 9. | Rocephin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 10. | Clafaron 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 11. | Fortum 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 12. | Velosef 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 13. | Erythromycin 50 disc each | ISO Certified Company & FDA Approved | 12 |
| 14. | Lincomycin | ISO Certified Company & FDA Approved | 12 |
| 15. | Fucidic acid | ISO Certified Company & FDA Approved | 12 |
| 16. | Sterile plastic container for urine sample collection 100 ml capacity double seal | ISO Certified Company & FDA Approved | 500 Nos |
| 17. | Glass slides (frosted end) (Clini slides---Utility grade) | ISO Certified Company & FDA Approved | 100 Box |
| 18. | Diamond pencil imported quality | ISO Certified Company & FDA Approved | 10 Nos. |
| 19. | Xylocain without adriline 10ml ampl (BH) | ISO Certified Company & FDA Approved | 500 Nos. |
| 20. | Disposable syringes with side nozzle 10 CC | ISO Certified Company & FDA Approved | 500 Nos. |
| 21. | Sticking plaster small role, 2.5cmx3.5yards (1") | ISO Certified Company & FDA Approved | 300 Nos. |
| 22. | Disposable gloves 6-1/2and 7-1/2 & 8 with powder | ISO Certified Company & FDA Approved | 2000 Pair |
| 23. | Retics stain prepared | ISO Certified Company & FDA Approved | 500 ml |
| 24. | Pyodine solution 500 ml bottle 10% W/V | ISO Certified Company & FDA Approved | 4 bottle |
| 25. | Disposable gloves (lori peb) (orthopedic, Powder free) (Ansel) | ISO Certified Company & FDA Approved | 1000 Pair |
| 26. | Sterilize gauze piece | ISO Certified Company & FDA Approved | 500 Nos |

| | | | |
|-----|--|--------------------------------------|-----------|
| 27. | Bone marrow aspiration needles jamshadi..3 inch, 4 inch & 5 inch | ISO Certified Company & FDA Approved | 2 Each |
| 28. | Trephine biopsy needles 3 inch, 4 inch & 5 inch (12 G) | ISO Certified Company & FDA Approved | 2 each |
| 29. | Disposable Plastic gloves | ISO Certified Company & FDA Approved | 1000 Nos |
| 30. | PAS-D | ISO Certified Company & FDA Approved | 1 Kit |
| 31. | Serum Insulin Assay | ISO Certified Company & FDA Approved | 02 kits |
| 32. | Micro albumin kit | ISO Certified Company & FDA Approved | 01 Kit |
| 33. | Hema Colour | ISO Certified Company & FDA Approved | 02 Kits |
| 34. | Syringes 05 CC | ISO Certified Company & FDA Approved | 5000 Nos |
| 35. | Insulin syringes | ISO Certified Company & FDA Approved | 100 Nos |
| 36. | Surgical scissor 6 inches | ISO Certified Company & FDA Approved | 10 Nos |
| 37. | Tissue embedding cassettes (steel) | ISO Certified Company & FDA Approved | 100 Nos |
| 38. | Disposable blades for rotary microtome | ISO Certified Company & FDA Approved | 2000 Nos |
| 39. | Tissue embedding cassettes disposable | ISO Certified Company & FDA Approved | 20000 |
| 40. | Surgical blades 24 No | ISO Certified Company & FDA Approved | 2500 Nos |
| 41. | BHI (Brain Heart infusion)) | ISO Certified Company & FDA Approved | 500 gm |
| 42. | Mac Conkey Broth | ISO Certified Company & FDA Approved | 500x4 gm |
| 43. | LJ medium | ISO Certified Company & FDA Approved | 500 gm |
| 44. | TSI-(Tripple surgar Iron Agar) | ISO Certified Company & FDA Approved | 500 g |
| 45. | Formaline | ISO Certified Company & FDA Approved | 200 Liter |
| 46. | Eathanole Alchole 99.8% | ISO Certified Company & FDA Approved | 500 Liter |

| | | | |
|-----|---|--------------------------------------|----------|
| 47. | Haentoxylin stain prepared | ISO Certified Company & FDA Approved | 20 Liter |
| 48. | Eosin prepare | ISO Certified Company & FDA Approved | 20Liter |
| 49. | Paraffin wax (56-C ⁰ -58C ⁰) | ISO Certified Company & FDA Approved | 60KG |
| 50. | Plasticsin | ISO Certified Company & FDA Approved | 05KG |
| 51. | Methanol Alcohol | ISO Certified Company & FDA Approved | 20Liter |
| 52. | Nutrint Agar | ISO Certified Company & FDA Approved | 1000 Grm |
| 53. | Nutrint Broth | ISO Certified Company & FDA Approved | 1000Grm |
| 54. | Total T3 | ISO Certified Company & FDA Approved | 1Nos |
| 55. | Total T4 | ISO Certified Company & FDA Approved | 1Nos |
| 56. | TSH | ISO Certified Company & FDA Approved | 1Nos |
| 57. | Hba Age Elisa Kit | ISO Certified Company & FDA Approved | 1Nos |
| 58. | HCV Elisa Kit | ISO Certified Company & FDA Approved | 1Nos |
| 59. | Gieamsa powder stain | ISO Certified Company & FDA Approved | 200Gram |
| 60. | Reticulin stain prepared | ISO Certified Company & FDA Approved | 01 Liter |
| 61. | Pearls stain prepared | ISO Certified Company & FDA Approved | 01 Liter |
| 62. | Mucicarmine Prepared | ISO Certified Company & FDA Approved | 01Liter |
| 63. | Folders for Histopathology Slides. | ISO Certified Company & FDA Approved | 20 |
| 64. | Folders for Cytology slides. | ISO Certified Company & FDA Approved | 15 |
| 65. | Slides box. | ISO Certified Company & FDA Approved | 10 |

QUANTITIES AND SPECIFICATIONS FOR LAB CHEMICAL OF PHARMACOLOGY

| S. No. | Name of the items | Specification | Quantity Required |
|--------|---|---|-------------------|
| 1. | Atropine eye drop, 0.5% | Ethical Lab Lahore or ISO Certified Company | 20 bottles |
| 2. | Automatic pipetting device, Rubber, for use with all pipettes upto 10 ml | W.Germany or ISO Certified Company | 02 Nos. |
| 3. | Conical flask, 100 ml capacity, Pyrex | KIMAX USA or ISO Certified Company | 50 Nos. |
| 4. | Homatropine eye drops, 1% | Ethical Lab Lahore or ISO Certified Company | 20 bottles |
| 5. | Lignocaine injection, 2%, 10 ml | Ethical Lab Lahore or ISO Certified Company | 20 vials |
| 6. | Petroleum Jelly, white, Local pack | Merck or ISO Certified Company | 10 kg. |
| 7. | Potassium Citrate, A.R. Quality | Merck or ISO Certified Company | One Kg. |
| 8. | Refractometer, Abbe type (for research laboratory) | ABBE or ISO Certified Company | One No. |
| 9. | Regent bottles, glass stoppered narrow neck 100 ml capacity. | W.Germany or ISO Certified Company | 50 Nos. |
| 10. | Rotary vacuum evaporator, complete Assembly with accessories, for 100 ml to 2L flasks | Model: RE-5299, Evaporating Flask (L) 1/24 # (0.25-2L), Receiving Flask (L) 0.5/24# etc | One No. |
| 11. | Sodium Citrate, A.R. Quality | Merck or ISO Certified Company | One Kg. |
| 12. | Spacer device (for inhaler) | Glaxo or ISO Certified Company | 06 Nos. |
| 13. | Spirit methylated, Local | Merck or ISO Certified Company | 10 litres |

| | | | |
|-----|---|--|-------------|
| 14. | Syringes, Disposable, 1ml long expiry BD | Master or ISO Certified Company | 300 Nos. |
| 15. | Syringes, Disposable, 3ml, long expiry BD | Master or ISO Certified Company | 300 Nos. |
| 16. | Pilocarpine eye drops, 1% | Ethical Lab Lahore or ISO Certified Company | 20 bottles. |
| 17. | Cotton wool, fine quality | Al-farooq Collon Faisalabad or ISO Certified Company | 05 rolls. |
| 18. | Potassium Chloride, pure, A.R. Quality | Merck or ISO Certified Company | 01 kg |
| 19. | Urea Crystals pure, A.R. Quality | Merck or ISO Certified Company | 01 kg |

QUANTITIES AND SPECIFICATIONS FOR LAB CHEMICAL AND GLASS WARE OF BIO-CHEMISTRY

| S. No. | Name of the items | Specification | Quantity Required |
|--------|--------------------------------------|---|-------------------|
| 20. | Acetone | Equivalent BDH or ISO Certified Company | 2.5 Liters |
| 21. | Ammonia Solutions | Equivalent BDH or ISO Certified Company | 2.5 Liters |
| 22. | Ammonium Sulphate | Equivalent BDH or ISO Certified Company | 1 kg |
| 23. | Copper Sulphate (CUSO ₄) | Equivalent BDH or ISO Certified Company | 500 Gram |
| 24. | Cupric Acetate | Equivalent Merck or ISO Certified Company | 500 Gram |
| 25. | Egg Albumin | Equivalent BDH or ISO Certified Company | 500 Gram |
| 26. | Fructose | Equivalent Merck or ISO Certified Company | 500 Gram |
| 27. | Galactose | Equivalent Merck or ISO Certified Company | 500 Gram |
| 28. | Gelatin | Equivalent Oxide or ISO Certified Company | 500 Gram |
| 29. | Glucose | Equivalent Merck or ISO Certified Company | 500 Gram |

| | | | |
|-----|--------------------------|---|------------|
| 30. | Hydrochloric Acid | Equivalent BDH or ISO Certified Company | 5 Liters |
| 31. | Hydrogen per oxide | Equivalent Merck or ISO Certified Company | 2 Liters |
| 32. | Lectose | Equivalent Merck or ISO Certified Company | 500 Gram |
| 33. | Maltose | Equivalent Merck or ISO Certified Company | 500 Gram |
| 34. | Methanol | Equivalent BDH or ISO Certified Company | 2.5 Liters |
| 35. | Nin Hydrine | Equivalent BDH or ISO Certified Company | 100 grams |
| 36. | Nitric Acid | Equivalent BDH or ISO Certified Company | 2.5 Liters |
| 37. | Pepton | Equivalent Oxide or ISO Certified Company | 500 Gram |
| 38. | Phenyl Hydrazine | Equivalent BDH or ISO Certified Company | 500 Gram |
| 39. | Potassium Thiocynate | Equivalent BDH or ISO Certified Company | 1 kg |
| 40. | Silver Nitrate | Equivalent BDH or ISO Certified Company | 50 grams |
| 41. | Sodium Acetate | Equivalent Merck or ISO Certified Company | 1 kg |
| 42. | Sodium Carbonate | Equivalent Merck or ISO Certified Company | 2 kg |
| 43. | Sodium Hydroxide | Equivalent BDH or ISO Certified Company | 1 kg |
| 44. | Sodium Potassium Titrate | Equivalent Merck or ISO Certified Company | 1 kg |
| 45. | Sulpha Salysalic Acid | Equivalent BDH or ISO Certified Company | 1 kg |
| 46. | Tri Sodium Citrate | Equivalent Merck or ISO Certified Company | 1 Kg |
| 47. | Beaker (100 ml) | Equivalent Bomex or ISO Certified Company | 40 Nos |
| 48. | Beaker (1000 ml) | Equivalent Bomex or ISO Certified Company | 06 Nos. |
| 49. | Burette (50 ml) | ISO Certified Company | 50 Nos |
| 50. | Funnel (60 ml) | China or ISO Certified Company | 50 Nos |
| 51. | Pipette (5 ml) | Equivalent HBG or ISO Certified Company | 60 Nos |
| 52. | Reagent Bottle (60 ml) | China or ISO Certified Company | 24 Nos |
| 53. | Reagent Bottle (100 ml) | China or ISO Certified Company | 72 Nos |
| 54. | Titration Flask (125 ml) | China or ISO Certified Company | 60 Nos |