

AYUB MEDICAL COLLEGE
ABBOTTABAD

BIDDING DOCUMENT FOR
PROCUREMENT OF HARDWARE ITEMS

Medical Teaching Institution, Abbottabad
Ayub Medical College
Mansehra Road, Mandian Abbottabad
Tel. No. Dean office: 0992-9311100

CONTENTS

INVITATION FOR BIDS.....	3
INSTRUCTIONS TO BIDDERS	4
PRICE SCHEDULE IN PAK. RUPEES	6
GENERAL TERMS AND CONDITIONS.....	7
SUPLY ORDER.....	8
SPECIFICATIONS FOR HARDWARE ITEMS.....	9

INVITATION FOR BIDS

1. The **Dean Ayub Medical College Abbottabad** now invites sealed bids from eligible bidders for the supply of **Hardware Items**.
2. Interested eligible bidders may obtain further information from and inspect the bidding documents at the Account Branch/ Procurement Cell, Ayub Medical College, Mansehra Road Abbottabad
3. Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.500/- for each item. (Non-Refundable) and are also available on the institutional website. <http://www.ayubmed.edu.pk>.
4. Tenders/bids should reach the office of the undersigned till 11:00 A.M on or before **22/08/2019** on the following address:

**Dean, Medical Teaching Institution, Ayub Medical College,
Main Mansehra Road, Mandian, Abbottabad**

5. Received tenders/bids will be opened at 11:30 A.M on **the same date** i.e. 22/08/2019 in the Conference room of AMC in the presence of bidders or their representatives who choose to attend.
6. The bidders are requested to give their best and final prices as no negotiations are expected.

**Dean Medical Teaching Institution, Abbottabad
Ayub Medical College
Mansehra Road, Mandian Abbottabad
Tel. No. Dean office: 0992-9311100**

INSTRUCTIONS TO BIDDERS

1. The bidder/ proponent must submit the proposals in sealed envelopes as specified in clause b) of Section (2) of Rule 6 of KPPRA Rules 2014 i.e. *Single stage, one envelop procedure*.
2. The proposal shall be typed in English with legible font type and size. Any hand written part or full proposal shall be rejected.
3. The proposals must be on the bidder's letterhead, duly stamped by authorized representative (as per prescribed specimen in alphabetical order).
4. The envelopes should be on the name **(Dean, Ayub Medical College, Medical Teaching Institution, Abbottabad)**.
5. The proposal shall contain last year Income Tax Return, Sales and income tax registration certificate, Active Taxpayer Certificate and financial bank statement of last one year.
6. The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document
7. The bidder shall specify validity in days; the procuring entity may under exceptional circumstances request for extension in bid validity which shall be for not more than the period equal to the period of the original bid validity.
8. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
9. The proposals should be in accordance with enclosed specifications.
1. **Response time:** All bidders shall submit proposals as per these instructions on or before **22/08/2019** at 11:00 A.M. These tenders/bids will be opened at 11:30A.M by the Institutional Purchase Committee on the same day.
10. The bidder shall submit an affidavit that it has never been blacklisted by any Public Sector Organization, Autonomous or Semi-Autonomous Organization.

11. The bidder shall deposit bid security in the shape of CDR of **Rs.40,000/-** in favour of **Dean Ayub Medical College** with procuring entity along with the Financial Proposal.
12. The procuring entity may reject one or all such proposals, which are vague (In terms of financial proposal) or does not adhere to these instructions. The rejection reason will be communicated to the respective bidder.
13. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
14. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot be settled, between the two parties (procuring entity and supplier/vendor/bidder).
15. If the bidding document is downloaded from the institutional web site, the fee has to be deposited in the Accounts Branch and the original receipt must be attached with the bidding document.
16. No tenders/bids shall be accepted without original fee receipt.

Price Schedule in Pak. Rupees

Name of Bidder _____ IFB Number _____ Page of _____

1	2	3	4	5	6	7
Item	Description	Country of Origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required ³

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

GENERAL TERMS AND CONDITIONS

Following are the details regarding request for quotation for Hardware items

S.No	Description / Specification	Qty.	Unit Rate (Rs.)	GST + Income Tax + any other applicable tax	Delivery Period	Total
1.	Hardware items					

Matrix to be filled by the bidder as per the instructions laid down here.

General Terms and Conditions

- The Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms who are registered with Federal Board of Revenue for Income Tax and Sales Tax and are active Tax payers are eligible to participate in the bidding.
- Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.500/- for each item. (Non-Refundable).
- **An amount of Rs. 30,000/- in shape of CDR as Bid Security in favour of Dean Ayub Medical College must be attached with the Financial Bid.**
- The rates quoted by the Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms shall be valid up to 30th September 2020. The supply orders will be issued as per requirement and demand from the concerned Department.
- The bidding procedure shall be *Single stage, one envelop* as per KPPRA rules 2014.
- No conditional bid shall be acceptable.
- A pre- bid meeting of all intended bidders will be held on **09/08/2019** at Procurement Cell of Ayub Medical College, Abbottabad
- The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document

Yours truly

For and On behalf of
Dean Medical Teaching Institution, Abbottabad
Ayub Medical College
Mansehra Road, Mandian Abbottabad

SUPLY ORDER

The supply order shall carry the following information:

- the name of the supplier;
- the date of issue of the supply Order;
- the delivery address;
- the name of the procuring entity purchasing the items;
- the supply Order Number;
- the quantity of each item required;
- any part or pattern number for each item;
- a brief description of each item;
- the unit cost or rate for each item as per quoted price;
- The delivery period.
- Whether the delivery is to be made in lots.
- Incomplete or defective delivery/ substandard delivery shall be returned on the cost of the contractor.
- In case the supplier / contractor fail to replace the substandard/ defective items with the stipulate time the CDR shall be confiscated in favor of the institution and the process for blacklisting of the respective firm/supplier shall be initiated accordingly.

SPECIFICATIONS FOR HARDWARE ITEMS

S. No.	Name of the items	Unit
1	Alpha Lock best quality (M.K / UNION / H.T.C)	Each
2	Lasani Sheet Lamination 122 x 244 cm x 16mm (Platinum/ZRK/ Al Noor)	Each
3	Wood for cupboard 1-1/4"x2.5"(10' Long) (China Biyar,Deodar,Kial)	Each
4	Sheet Lasani 122 x 244 cm x 16mm (Platinum/ZRK/ Al Noor)	Each
5	Sheet Lasani 122 x 244 cm x 12mm (Platinum/ZRK/ Al Noor)	Each
6	Sheet Lasani 122 x 244 cm x 8mm (Platinum/ZRK/ Al Noor)	Each
7	Lasani Sheet Lamination 3/4" thick 8'x4'	Each
8	lasani Sheet Simple 3/4" thick 8'x4'	Each
9	Lasani Sheet Simple 1/2" Thick 8'x4'	Each
10	Lasani Sheet Simple 2"(Scoter) 8'x4'	Each
11	Wood 2"x1" 08 Feet Long (China,biyar,Deodar)	Each
12	Commercial Sheet vim board (Platinum/ZRK /Al Noor)	Each
13	Wood 2.5x1-1/4 08 Feet Long (China biyar,Deodar)	Each
14	Wood 1"x12" 12 Feet Long (China biyar,Deodar)	Each
15	Screw 1/2, 3/4, 5/8, 1" x 4 (Ancor / Adam Jee /M.T)	Per Packet
16	Screw 1" x8 (Ancor / Adam Jee /M.T)	Per Packet
17	Screw 1-1/4" x8 (Ancor / Adam Jee /M.T)	Per Packet
18	Screw 1-1/2" x8 (Ancor / Adam Jee /M.T)	Per Packet
19	Screw drywall 1/2, 3/4,5/8, 1"x 4 (FATA/ H.M.C/AT/Adam Jee)	Per Packet
20	Screw drywall 1" x8 (FATA / H.M.C/AT/Adam Jee)	Per Packet
21	Screw drywall 1-1/4" x8 (FATA / H.M.C/AT/Adam Jee)	Per Packet
22	Screw drywall 1-1/2" x8 (FATA / H.M.C/AT/Adam Jee)	Per Packet
23	Chapka (li bilac/ shaad /Indus/crown marka)	Each
24	Gilu (Movilith or Equivalent)	Each
25	Hinges 3" 4" 5" (Pistol/ super/Chata)	Each
26	Hinges 6',7'(M.Nazir / super/Chata)	Each
27	Handle (Dasti) (Local) (As per Sample)	Each
28	Hydraulic Door Closer (imported) (AT,Union,Alpha,H.M.C)	Each
29	Drawer lock 3/4", 1 1/2 "(sogo/hmc/m.k/pasoti/AT)	Each
30	Nail (per Kg) (Local)	(per Kg)
31	1-1/2" x17 T, 1" x 17 T, 3/4" X17 T, 1-1/4 x 17 T	
32	1" x 14 T, 1-1/4" x 14 T, 1-1/2" x 14 T,	(per Kg)
33	1-1/2" x17 H, 1" x 17 H, 3/4" X17 H, 1-1/4 x 17 H	
34	1" x 14 H, 1-1/4 x 14 H, 1-1/2 x 14 H	
35	1/2",3/4",1"x20T	
36	Nail (Local)	
37	2" x 15 T, 2" x 14 T, 2 " x 17 T	
38	2" x 14 H, 3" x 14 H, 3" x 14 H, 4" x 12 H, 5" x 12 H, 6" x 12 H	
39	Nail Steel (Taiwan/china)	

40	1" x 17, 1-1/2" x 17, 1-1/4" x 17	Each Each
41	1" x 14, 1-1/2" x 14, 1-1/4" x 14	
42	2", 2.5", 3", 4", 5", 6"	
43	Simple Glass 24 1/2" x 36 1/2" x 5mm	
44	Glass Cutter Imported (Germany, Italy or equivalent)	Each
45	Triangular Foil (For Sharpening of Saw) (Indian Foil)	
46	Wooden Foil (Chorsa, Reti) (Taj-ud-din) As per sample	Each
47	Sand Paper (36,60,80,100)no.	Per Ft
48	Sand Paper Disk for grinder 7"	Each
49	u-Edge as per color of sheet (8' Long per No)	Each
50	Elife bottle (50 g) (RTV,Nippon,Gmsa)	Per Bottle
51	U PVC Silicon (RTV,Nippon,Gmsa) 300 Grm, 480 Grm, 600 Grm	Per Bottle
52	Drawer Channel 14" (white) (HTC,Union)	Each
53	Door Handle Fancy (Union,Alpha,Super Chatha)	Each
54	Table Pane 5mm, 8mm (Tariq Float, Ghani Glass,Shift,)	Each
55	Hooks (as per sample)	Each
56	Hooks for Boards (as per sample)	Each
57	(Tower Bolt) Chitikni (Super Chatha, Alpha, HTC) 6", 8", 12"	Each
58	Gola 3/4" (China Biyar, Deodar)	Each
59	Screw Driver Set Complete	Per Set
60	Hand Planner Big, Small	Each
61	Silicon Gun (Heavy Duty Best Quality)	Each
62	Door ((China Biyar,Deodar,Kial)	Per Sq. Ft
63	Window Along with Glass (China Biyar,Deodar,Kial)	Per Sq. Ft
64	Ladder (Seerhi) Iron Steel 15 ft, 25 ft	Each
65	Electronic Scale Maximum Weight upto 100 KG's	Each
66	Distemper (Brighto,r ICI, Berger)	Per Litre
67	Red Oxide (Brighto, ICI, Berger)	Per Litre
68	Enamel (Brighto, ICI, Berger)	Per Litre
69	Thinner (ICI or Equivalent)	Per Litre
70	Turpentine Oil	Per Litre
71	Distemper Brush 5" (Double Brush) (Universal, black cat, sonix)	Each
72	Roben Blue Original (Large)	Per Packet
73	Enamel Brush 2", 3", 4" (Universal, black cat, sonix)	Each
74	Deco Set Scrapper	Per Set
75	Scrapper 8"	Each
76	Sand paper 80 No., 120 No., 150 No.	Per Feet
77	Plaster of Paris(2 kg Packet)	Each Packet
78	Round Grinder Stone size 36 no.	Each
79	Lime	Per KG
80	Ruler(Towel) (Universal, black cat, sonix)	Each
81	Small drum(For Lime)	Each
82	Ladder 4'x2', 6' x 2' wood height 4'	Each
83	Folding steps for lime purpose	Each
84	Malmal Cloth	Per Meter
85	Half Body Porceline Wall Tile White 12"*6" (Shabir/ Master/ Forte)	Per Ft
86	Half Porceline Wall Tile 10"*13" (Shabir/ Master/ Forte)	Per Ft

87	Bond (20 Kg) Shabir/ Master/ 3 Star	Each
88	Mapple Leaf White Cement	Per KG
89	Portland Cement (Cherat,Fecto,Askari)	Per Bag
90	Stone Crush 1/2" and 1/2" down	Per Ft
91	Bajri	Per Ft
92	Burnt Bricks (1st Class)	Each
93	Solid Blocks (8" x 8" x16")	Each
94	Hollow Blocks (8" x 8" x16")	Each
95	Lawarence Pur Sand	Per Ft
96	White Tile 6"x 6" (As per Sample)	Per Ft
97	Polished Granite Tile 16"x 16" (As per Sample)	Per Ft