

**AYUB MEDICAL COLLEGE**  
**ABBOTTABAD**

**BIDDING DOCUMENT FOR**  
**PROCUREMENT OF MISCELLANEOUS ITEMS**

**Medical Teaching Institution, Abbottabad**  
**Ayub Medical College**  
Mansehra Road, Mandian Abbottabad  
Tel. No. Dean office: 0992-9311110

## CONTENTS

INVITATION FOR BIDS.....	3
INSTRUCTIONS TO BIDDERS .....	4
Price Schedule in Pak. Rupees.....	6
GENERAL TERMS AND CONDITIONS.....	7
SUPLY ORDER.....	8
SPECIFICATIONS FOR MISCELLANEOUS ITEMS.....	9

## **INVITATION FOR BIDS**

1. The **Dean Ayub Medical College Abbottabad** now invites sealed bids from eligible bidders for the supply of **Miscellaneous Items**.
2. Interested eligible bidders may obtain further information from and inspect the bidding documents at the Account Branch/ Procurement Cell, Ayub Medical College, Mansehra Road Abbottabad
3. Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.1,000/- for each item. (Non-Refundable) and are also available on the institutional website. <http://www.ayubmed.edu.pk>.
4. Tenders/bids should reach the office of the undersigned till 11:30 A.M on or before **09/01/2020** on the following address:  

**Dean, Medical Teaching Institution, Ayub Medical College,  
Main Mansehra Road, Mandian, Abbottabad**
5. Received tenders/bids will be opened at 12:00 Noon on **the same date** i.e. 09/01/2020 in the Conference room of AMC in the presence of bidders or their representatives who choose to attend.
6. The bidders are requested to give their best and final prices as no negotiations are expected.

**Dean Medical Teaching Institution, Abbottabad**  
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## **INSTRUCTIONS TO BIDDERS**

1. The bidder/ proponent must submit the proposals in sealed envelopes as specified in clause b) of Section (2) of Rule 6 of KPPRA Rules 2014 i.e. *Single stage, one envelop procedure.*
2. The proposal shall be typed in English with legible font type and size. Any hand written part or full proposal shall be rejected.
3. The proposals must be on the bidder's letterhead, duly stamped by authorized representative (as per prescribed specimen in alphabetical order).
4. The envelopes should be on the name **(Dean, Ayub Medical College, Medical Teaching Institution, Abbottabad.**
5. The proposal shall contain last year Income Tax Return, Sales and income tax registration certificate, Active Taxpayer Certificate and financial bank statement of last one year.
6. The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document
7. The bidder shall specify validity in days; the procuring entity may under exceptional circumstances request for extension in bid validity which shall be for not more than the period equal to the period of the original bid validity.
8. Every page of the bid must be properly signed and stamped.
9. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
10. The proposals should be in accordance with enclosed specifications.
1. **Response time:** All bidders shall submit proposals as per these instructions on or before **09/01/2020** at 11:30 A.M. These tenders/bids will be opened at 12:00 Noon by the Institutional Purchase Committee on the same day.
- 11. The bidder shall submit an affidavit that it has never been blacklisted by any Public Sector Organization, Autonomous or Semi-Autonomous Organization.**
12. The bidder shall deposit a CDR of Rs. 10,000/- in favour of **Dean, Ayub Medical**

**College** with procuring entity along with the Financial Proposal.

13. The procuring entity may reject one or all such proposals, which are vague (In terms of financial proposal) or does not adhere to these instructions. The rejection reason will be communicated to the respective bidder.
14. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
15. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot be settled, between the two parties (procuring entity and supplier/vendor/bidder).
- 16. If the bidding document is downloaded from the institutional web site, the fee has to be deposited in the Accounts Branch and the original receipt must be attached with the bidding document or a bank draft of Rs. 1,000/- in favour of Dean, Ayub Medical College may also be deposited.**
17. No tenders/bids shall be accepted without original fee receipt bank draft.

## Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_ IFB Number \_\_\_\_\_ Page of \_\_\_\_\_

1	2	3	4	5	6	7
Item	Description	Country of Origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>3</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

## GENERAL TERMS AND CONDITIONS

Following are the details regarding request for quotation for Miscellaneous

S.No	Description / Specification	Qty.	Unit Rate (Rs.)	GST + Income Tax + any other applicable tax	Delivery Period	Total
1.	Miscellaneous Items					

Matrix to be filled by the bidder as per the instructions laid down here.

### **General Terms and Conditions**

- The Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms who are registered with Federal Board of Revenue for Income Tax and Sales Tax and are active Tax payers are eligible to participate in the bidding.
- Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.1,000/- for each item. (Non-Refundable).
- The firms/ contractors may also deposit a pay order/ bank draft of Rs. 1,000/- as tender fee in favour of **Dean, Ayub Medical College**
- **A CDR of Rs. 10,000/- as Bid Security in favour of Dean Ayub Medical College must be attached with the Financial Bid.**
- The rates quoted by the Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms shall be valid up to 30<sup>th</sup> September 2020. The supply orders will be issued as per requirement and demand from the concerned Department.
- The bidding procedure shall be ***Single stage, one envelop*** as per KPPRA rules 2014.
- No conditional bid shall be acceptable.
- The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document

Yours truly

For and On behalf of  
**Dean Medical Teaching Institution, Abbottabad**  
**Ayub Medical College**  
Mansehra Road, Mandian Abbottabad

## **SUPLLY ORDER**

The supply order shall carry the following information:

- the name of the supplier;
- the date of issue of the supply Order;
- the delivery address;
- the name of the procuring entity purchasing the items;
- the supply Order Number;
- the quantity of each item required;
- any part or pattern number for each item;
- a brief description of each item;
- the unit cost or rate for each item as per quoted price;
- The delivery period.
- Whether the delivery is to be made in lots.
- Incomplete or defective delivery/ substandard delivery shall be returned on the cost of the contractor.
- In case the supplier / contractor fail to replace the substandard/ defective items with the stipulate time the CDR shall be confiscated in favor of the institution and the process for blacklisting of the respective firm/supplier shall be initiated accordingly.



## QUNATITY AND SPECIFICATIONS FOR MISCELLANEOUS ITEMS

S.No	Itmes Name	Unit
1	Wire 7/64 single core (Dawn,Pakistan,English)	Per meter
2	Wire 7/36 single core (Dawn,Pakistan,English)	Per meter
3	Wire 23/76 round shape single core (Dawn,Pakistan,English)	Per meter
4	LED Bulb 7W, 9W, 13W, 25W (Philips, Orient, Osaka) Original	Each
5	LED Ceiling Light Complete 36 W, 50W, 65W, 85W (Philips, Orient, Osaka) Original	Each
6	LED Ceiling Light Open (Complete) 36 W, 50W, 65W, 85W (Philips, Orient, Osaka) Original	Each
7	China Sheet 8+2, 6+2, 2+4, 2+2, 1+2 (Best Quality)	Each
8	China Fitting Box (Concealed) 6 x 3, 3 x3 (Best Quality)	Each
9	China Fitting Shelter Box (Open) 6 x 3, 3 x3 (Best Quality)	Each
10	China Fitting Fan Dimmer (Best Quality)	Each
11	Light Plug (China Fitting)	Each
12	Power Plug (China Fitting)	Each
13	D. B. Iron Box Complete 16, 10, 20 Circuit Breakers each	Each
14	Circuit Breaker three pole 32A, 63A (A.E.G, Bosch, Terasaki) Original	Each
15	Circuit Breaker single phase 10A, 16A, 20A (A.E.G, Bosch, Terasaki) Original	Each
16	PVC Bend 1/2", 3/4", 1" (Popular, Dawn, Tarbela)	Each
17	PVC Socket 1/2", 3/4", 1" (Popular, Dawn, Tarbela)	Each
18	PVC Seddle 1/2", 3/4", 1" (Popular, Dawn, Tarbela)	Each
19	PVC Elbow 1/2", 3/4", 1" (Popular, Dawn, Tarbela)	Each
20	PVC Tee 1/2", 3/4", 1" (Popular, Dawn, Tarbela)	Each
21	PVC Pipe Bundle (roll) 1/2", 3/4", 1" (Popular, Dawn, Tarbela)	Per ft
22	PVC Seddle for Wire size 23/76 (Popular, Dawn, Tarbela)	Each
23	PVC pipe 10 ft length 1/2", 1" (Popular, Dawn, Tarbela)	Each
24	Tube rods 20 W (Philips Original)	Each
25	Energy Saver (Threaded Type, Pin Type) 25 W (Philips Original)	Each
26	Capsule Tubelight LED 18W (Philips Original)	Each
27	Capsule Tubelight LED 40 W (Philips Original)	Each
28	Torch (As Per Sample)	Each
29	Long Rubber Shoes (Best Quality)	Per Pair
30	Safety Overall (dangrees)	Each
31	Safety Belt (Best Quality)	Each
32	Safety Helmet (Best Quality)	Each
33	Non Contact Voltage Detector (Best Quality)	Each
34	Mercury Bulb 80 Watt Phillips Original	Each
35	Contacto Fuse Switch 160 A (SIEMENS original) (Made in Germany)	Each
36	MCCB Circuit Breaker 60A (SIEMENS original) As per Sample	Each
37	GI Pipe 1/2",,,3/4" and 1"	Per Ft
38	CP Bib Cock (Faisal Original)	Each
39	Service Valve Gas 1" x 3/4", 1"	Each
40	Grinder Cuter Blade Steel	Each
41	Manhole Cover (PVC) 12" x 12"	Each
42	Cost Iron (CI) Manhole Cover18"	Each
43	Mirror a/w Bracket 24"x 18"	Each
44	PPR thread reducer elbow 32mm (Master,popular,Sonex)	Each
45	Wire Guaze for Window (3 ft) 16x 26	per sq ft
46	Triangular Foil (For Sharpening of Saw) (Indian Foil)	Each
47	Wooden Foil (Chorsa, Reti) (Taj-ud-din) As per sample	Each
48	Table Pane 5mm, 8mm (Tariq Float, Ghani Glass,Shift,)	per sq ft
49	Hooks (as per sample)	Each
50	Hooks for Boards (as per sample)	Each
51	Hand Planner Big , Small	Each
52	Ladder (Seerhi) Iron Steel 30 ft, 12 ft with hooks (Like WAPDA)	Each
53	Ladder (Seerhi) Iron Steel 30 ft, 12 ft (Bamboo)	Each

54	Round Grinder Stone size 36 no.	Each
55	Small drum(For Lime)	Each
56	Folding steps for lime purpose 8 Steps, 10 Steps (Aluminium Best Quality)	Each
57	Half Body Porcelaine Wall Tile White 12" x 6" ( Shabir/ Master/ Forte)	Per Meter
58	Half Porcelaine Wall Tile 10" x13" ( Shabir/ Master/ Forte)	Per Meter
59	White Tile 6"x 6" (As per Sample)	Per Meter
60	Polished Granite Tile 16"x 16" (As per Sample)	Per Meter
61	Weather Shield (Brighto, ICI, Berger)	Per Litre
62	Cloth (Markeen)	Per Meter
63	Dispatch Register	Each
64	Permanent Marker (Dollar. Master. Mercury or equivalent) Original	Each
65	Lead Pencils (Deer, Dollar, Mercury or equivalent) Original	Each
66	Paper Pins (Common Pins) Best Quality	Per Packet
67	PVC Paneling	Per Meter
68	Thread for Zoomax Machine As per sample	Per ft
69	Plastic pipe ¾", 1"	Per ft
70	Grain Channa (As Per Sample)	Per Kg
71	PVC Reducer 3 x 4	Each
72	Thimble White 1" , 2" , 3" , 4"	Each
73	Attendance Register ( Legal Size) As Per Sample	Each
74	Extension Board with Minimum 8 Multi plug ports a/w 5 meter wire	Each
75	Insect Killer 400 Ml ( Mortein or Equivalent)	Each
76	Jubilee clamp	Each
77	Cable Duct ¾" , 1" , 1 ½"	Each
78	Double Tape 1" , 2" (Best Quality)	Each
79	adhesive printer paper (for Stickers)	Per Pack of minimum 75 sheets