

**AYUB MEDICAL COLLEGE**  
**ABBOTTABAD**

**BIDDING DOCUMENT FOR**  
**PROCUREMENT OF HARDWARE ITEMS**

**Medical Teaching Institution, Abbottabad**  
**Ayub Medical College**  
Mansehra Road, Mandian Abbottabad  
Tel. No. Dean office: 0992-9311100

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## **INVITATION FOR BIDS**

1. The **Dean Ayub Medical College Abbottabad** now invites sealed bids from eligible bidders for the supply of **Hardware Items**.
2. Interested eligible bidders may obtain further information from and inspect the bidding documents at the Account Branch/ Procurement Cell, Ayub Medical College, Mansehra Road Abbottabad
3. Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.1000/- for each item. (Non-Refundable) and are also available on the institutional website. <http://www.ayubmed.edu.pk>.
4. Tenders/bids should reach the office of the undersigned till 10:30 A.M on or before **20/08/2020** on the following address:  

**Dean, Medical Teaching Institution, Ayub Medical College,  
Main Mansehra Road, Mandian, Abbottabad**
5. Received tenders/bids will be opened at 11:00 A.M on **the same date** i.e. 20/08/2020 in the Conference room of AMC in the presence of bidders or their representatives who choose to attend.
6. The bidders are requested to give their best and final prices as no negotiations are expected.

**Dean Medical Teaching Institution, Abbottabad  
Ayub Medical College  
Mansehra Road, Mandian Abbottabad Tel. No. Dean office: 0992-9311100**

## **INSTRUCTIONS TO BIDDERS**

1. The bidder/ proponent must submit the proposals in sealed envelopes as specified in clause b) of Section (2) of Rule 6 of KPPRA Rules 2014 i.e. *Single stage, one envelop procedure*.
2. The proposal shall be typed in English with legible font type and size. Any hand written part or full proposal shall be rejected.
3. The proposals must be on the bidder's letterhead, duly stamped by authorized representative (as per prescribed specimen in alphabetical order).
4. The envelopes should be on the name (**Dean, Ayub Medical College, Medical Teaching Institution, Abbottabad**).
5. The proposal shall contain last year Income Tax Return, Sales and income tax registration certificate, Active Taxpayer Certificate and financial bank statement of last one year.
6. The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document
7. The bidder shall specify validity in days; the procuring entity may under exceptional circumstances request for extension in bid validity which shall be for not more than the period equal to the period of the original bid validity.
8. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
9. The proposals should be in accordance with enclosed specifications.
  1. **Response time:** All bidders shall submit proposals as per these instructions on or before **20/08/2020** at 10:30 A.M. These tenders/bids will be opened at 11:00 A.M by the Institutional Purchase Committee on the same day.
10. The bidder shall submit an affidavit that it has never been blacklisted by any

Public Sector Organization, Autonomous or Semi-Autonomous Organization.

11. The bidder shall deposit bid security in the shape of CDR of **Rs. 20,000/-** in favour of **Dean Ayub Medical College** with procuring entity along with the Financial Proposal.
12. The procuring entity may reject one or all such proposals, which are vague (In terms of financial proposal) or does not adhere to these instructions. The rejection reason will be communicated to the respective bidder.
13. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
14. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot be settled, between the two parties (procuring entity and supplier/vendor/bidder).
15. If the bidding document is downloaded from the institutional web site, the fee has to be deposited in the Accounts Branch and the original receipt must be attached with the bidding document or a bank draft of Rs. 1,000/- in favour of Dean, Ayub Medical College may also be deposited.
16. No tenders/bids shall be accepted without original fee receipt.

## Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_ IFB Number \_\_\_\_\_ Page of \_\_\_\_\_

1	2	3	4	5	6	7
Item	Description	Country of Origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>3</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

## **GENERAL TERMS AND CONDITIONS**

Following are the details regarding request for quotation for Hardware items

S.No	Description / Specification	Qty.	Unit Rate (Rs.)	GST + Income Tax + any other applicable tax	Delivery Period	Total
1.	Hardware items					

Matrix to be filled by the bidder as per the instructions laid down here.

### **General Terms and Conditions**

- The Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms who are registered with Federal Board of Revenue for Income Tax and Sales Tax and are active Tax payers are eligible to participate in the bidding.
- Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.1,000/- for each item. (Non-Refundable).
- **An amount of Rs. 20,000/- in shape of CDR as Bid Security in favour of Dean Ayub Medical College must be attached with the Financial Bid.**
- The rates quoted by the Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms shall be valid up to 30<sup>th</sup> September 2021. The supply orders will be issued as per requirement and demand from the concerned Department.
- The bidding procedure shall be ***Single stage, one envelop*** as per KPPRA rules 2014.
- No conditional bid shall be acceptable.
- A pre- bid meeting of all intended bidders will be held on **11/08/2020** at Procurement Cell of Ayub Medical College, Abbottabad
- The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document

Yours truly

For and On behalf of  
**Dean Medical Teaching Institution, Abbottabad**  
**Ayub Medical College**

**SUPLY ORDER**

The supply order shall carry the following information:

- the name of the supplier;
- the date of issue of the supply Order;
- the delivery address;
- the name of the procuring entity purchasing the items;
- the supply Order Number;
- the quantity of each item required;
- any part or pattern number for each item;
- a brief description of each item;
- the unit cost or rate for each item as per quoted price;
- The delivery period.
- Whether the delivery is to be made in lots.
- Incomplete or defective delivery/ substandard delivery shall be returned on the cost of the contractor.
- In case the supplier / contractor fail to replace the substandard/ defective items with the stipulate time the CDR shall be confiscated in favor of the institution and the process for blacklisting of the respective firm/supplier shall be initiated accordingly.



## **SPECIFICATIONS FOR HARDWARE ITEMS**

<b>S. No.</b>	<b>Name of the items</b>	<b>Unit</b>
1	Alpha Lock best quality (M.K / UNION / H.T.C)	Each
2	Lasani Sheet Lamination 122 x 244 x 16mm (ZRK,PLATINIUM,CIEL WOOD)	Each
3	Wood for cupboard 1-1/4"x2.5"(10' Long) (biyar,deodar,china kial)	Each
4	Sheet Lasani 122 x 244 cm x 16mm (Ciel. wood/ Platinum/ZRK)	Each
5	Sheet Lasani 122 x 244 cm x 12mm (Ciel. wood/ Platinum/ZRK or equivalent)	Each
6	Sheet Lasani 122 x 244 cm x 8mm (Ciel. wood/ Platinum/ZRK or equivalent)	Each
7	Wood 2"x1" 08 Feet Long (biyar,deodar,china kial)	Each
8	Commercial Sheet vim board (Ciel wood/ Platinum/ZRK or equivalent)	Each
9	Wood 2.5x1-1/4 08 Feet Long (biyar,deodar,china kial)	Each
10	Wood 3/4" x12" 10 Feet Long (biyar,deodar,china kial)	Each
11	Wood China 1 1/2"x5"x7"	Each
12	Wood China 1 1/2"x5"x5'	Each
13	Wood China 1 1/2"x8"x5'	Each
14	Wood China 1 1/2"x5"x5'	Each
15	Wood China 1 1/2"x4"x10'	Each
16	Wood Batten 1"x1 1/2 "x8'	Each
17	Sheet Lasani 1/2"x4'x8'	Each
18	Screw 1/2, 3/4, 5/8, 1" x 4, 2-1/2" (Ancor / Adam gg /M.T)	Each Packet
19	Screw 1" x8 (Ancor / Adam gg /M.T)	Each Packet
20	Screw 1-1/4" x8 (Ancor / Adam gg /M.T)	Each Packet
21	Screw 1-1/2" x8 (Ancor / Adam gg /M.T)	Each Packet
22	Screw drywall 1/2, 3/4,5/8, 1"x 4 (FATA/ H.M.C/AT/Adam )	Each Packet
23	Screw drywall 1" x8 (FATA / H.M.C/AT/Adam )	Each Packet
24	Screw drywall 1-1/4" x8 (FATA / H.M.C/AT/Adam )	Each Packet
25	Screw drywall 1-1/2" x8 (FATA / H.M.C/AT/Adam )	Each Packet
26	Chapka (li bilac/ shaad /Indus/crown marka)	Each
27	Gilu (Movilith or pakmade best quality)	Per kg
28	Hinges 3" 4" 5" (Pistol/ super Chata,m nazeer)	Each
29	Hinges 6'(M.Nazir / super Chata)	Each
30	Hinges 7'(Pistol/ super Chata)	Each
31	Handle (Dasti) (Local) (A.B.C /Habib hardware)	Each
32	Handle (Dasti fancy) as per sample	Each
33	Dasti (Rasheed & sons/secma /ship/arrow)	Each
34	Hydrolic Door Closer (imported) (AT,union,alpha,hmc	Each

	,KGI khas)	
35	Drawer lock 3/4" (sogo/hmc/m.k/pasoti/AT)	Each
36	Drawer lock 1 1/2 (Sogo,htc,AT)	Each
37	Glass Cutter Imported (Germany, Italy or equivalent)	Each
38	Wire Guaze for Window (16 x 26)	Per sft
39	Mirror Along with Bracket 24" x 18"	Each
40	Sand Paper for grinder (36, 60, 80,100) no.	Per Ft
41	Sand Paper Disk for grinder	Per
42	u PVC as per color of sheet (8' Long per No)	Each
43	Elife bottle (50 gram) (RTV,NIPPON,Gmsa)	Each
44	U PVC Silicon (RTV,NIPPON,Gmsa) 300 grm, 400 grm, 500 grm	Each
45	Drawer Channel 16" ,14" (white) (htc,union,imported)	Each
46	Hooks (as per sample)	Each
47	Hooks for Boards (as per sample)	Each
48	Screw Driver Set Complete	Each
49	Drawer lock 808	Each
50	Pine Wood Seasoned Cut Size 200 x 1 x 10 x 0.42 x 0.20 25 x 1 x 10 x 0.42 x 0.33 100 x 1 x 10 x 0.33 x 0.13	Each Cft
51	GI or Pre-painted sheet 24 swg/ 26 swg Size 1 x 1 x 10 x 2.75	Each
52	GI/ Pre-painted Spouse Size 1 x 1 x 10 x 0.33	Each Rft
53	Coupen Gola Size 1 x 1 x 10 x 1.5	Each
54	Plain Sheet GI Pre-painted Size 1 x 1 x 100 x 3	Each Rft
55	Nails 1", 2", 3", 4", 5", 6"	Per Kg
56	Cap Boulnt along with washer and nut bolt	Per kg
57	Steel Bar 1/2" dia Bar	Per kg
58	Binding Wire	Per Kg
59	Pain	Per cft
60	Grain Channa (As per Sample)	Per Kg
61	PVC Panelling	Per meter
62	Thread for Zoomax	Per ft
63	Plastic Pipe 3/4", 1"	Per ft
64	Thimble white 1", 2", 3", 4"	Each
65	Table Pane 5mm, 8mm (Tariq Float, Ghani Glass,Shift,)	Each
66	(Tower Bolt) Chitikni (Super Chatha, Alpha , HTC) 6", 8", 12"	Each
67	Gola 3/4" (China Biyar, Deodar)	Each
68	Tricircle Lock (Medium)	Each
69	Porceline Wall Tile White 8" x 26" ( Shabir or Master)	Per Sq.Meter
70	Porceline Wall Tile White 12" x 6" ( Shabir or Master)	Per Sq.Meter
71	Porceline Wall Tile 10" x 13" ( Shabir or Master)As per Sample	Per Sq.Meter

72	Bond (20 Kg) Master	Per Sq.Meter
73	Mapple Leaf White Cement	Per Bag
74	Portland Cement (Cherat,Fecto,Askari)	Per Bag
75	Stone Crush 1/2" and 1/2" down	Per CFT
76	Bajri	Per CFT
77	Burnt Bricks (1st Class)	Per No
78	Solid Blocks (8" x 8" x16")	Per No
79	Hollow Blocks (8" x 8" x16")	Per No
80	LawarencePur Sand	Per CFT
81	Mortor Plate (Medium)	Each
82	Wheel Barrow tyre with tube	Each
83	Shawel (Full Size)	Each
84	Pick Axe with Handle	Each
85	Brick Axe	Each
86	Distemper (Brighto) (ICI) (Master)	Per Ltr
87	Weather Shield (Brighto) (ICI) (Master)	Per Ltr
88	Enamel White	Per Ltr
89	Turpentine Oil	Per Ltr
90	Distemper Brush 5" (Double Brush)(Brighto)	Per No
91	Roben Blue Orignal (Large)	Each
92	Enamel Brush 3" (Universal)	Each
93	Enamel Brush 4" (Universal)	Each
94	Deco Set Scrapper	Per Set
95	Scrapper 8"	Each
96	Sand paper "80 No."	Per Foot
97	Sand paper "120 No."	Per Foot
98	Sand paper "150 No."	Per Foot
99	Plaster of Paris(2 kg Packet)	Pkt
100	Enamel Brush (Universal) 2"	Each
101	Thinner (ICI)	Per Ltr
102	Round Grinder Stone Size 36 No	Each
103	Lime	Per KG
104	Sweep	As per Sample
105	Broom ناریل جھاڑو	As per Sample
106	Sooter Cotton	As per Sample