

AYUB MEDICAL COLLEGE
ABBOTTABAD

BIDDING DOCUMENT FOR
PROCUREMENT OF MISCELLANEOUS ITEMS

Medical Teaching Institution, Abbottabad
Ayub Medical College
Mansehra Road, Mandian Abbottabad
Tel. No. Dean office: 0992-9311110

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INVITATION FOR BIDS

1. The **Dean Ayub Medical College Abbottabad** now invites sealed bids from eligible bidders for the supply of **Miscellaneous Items**.
2. Interested eligible bidders may obtain further information from and inspect the bidding documents at the Account Branch/ Procurement Cell, Ayub Medical College, Mansehra Road Abbottabad
3. Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.1,000/- for each item. (Non-Refundable) and are also available on the institutional website. <http://www.ayubmed.edu.pk>.
4. The firms/ contractors may also deposit a pay order/ bank draft of Rs. 1,000/- as tender fee in favor of **Dean, Ayub Medical College**
5. Tenders/bids should reach the office of the undersigned till 11:30 A.M on or before **03/12/2020** on the following address:

Dean, Medical Teaching Institution, Ayub Medical College,

Main Mansehra Road, Mandian, Abbottabad

6. Received tenders/bids will be opened at 11:30 AM on **the same date** i.e. **03/012/2020** in the Conference room of AMC in the presence of bidders or their representatives who choose to attend.
7. The bidders are requested to give their best and final prices as no negotiations are accepted.
8. Every page of the bids must be properly signed and stamped.

Dean
Medical Teaching Institution,
Ayub Medical College
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INSTRUCTIONS TO BIDDERS

1. The bidder/ proponent must submit the proposals in sealed envelopes as specified in clause b) of Section (2) of Rule 6 of KPPRA Rules 2014 i.e. *Single stage, one envelop procedure*.
2. The proposal shall be typed in English with legible font type and size. **Any hand written part or full proposal shall be rejected.**
3. The proposals must be on the bidder's letterhead, duly stamped by authorized representative (as per prescribed specimen in alphabetical order).
4. The envelopes should be on the name (**Dean, Ayub Medical College, Medical Teaching Institution, Abbottabad**).
5. The proposal shall contain last year Income Tax Return, Sales and income tax registration certificate, Active Taxpayer Certificate and financial bank statement of last three years.
6. The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document.
7. The bidder shall specify validity in days; the procuring entity may under exceptional circumstances request for extension in bid validity which shall be for not more than the period equal to the period of the original bid validity.
8. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
9. The proposals should be in accordance with enclosed specifications.
10. **Response time:** All bidders shall submit proposals as per these instructions on or before **03/11/2020** at 11:00 A.M. These tenders/bids will be opened at 11:30 AM by the Institutional Purchase Committee on the same day.
11. The bidder shall submit an affidavit that it has never been blacklisted by any Public Sector Organization, Autonomous or Semi-Autonomous Organization.
12. The bidder shall deposit Rs.15000/- bid security of total bid price in the shape of CDR in favour of **Dean, Ayub Medical College** with procuring entity along with the Financial Proposal.
13. The procuring entity may reject one or all such proposals, which are vague (In terms of financial proposal) or does not adhere to these instructions. The rejection reason will be communicated to the respective bidder.
14. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
15. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot

be settled, between the two parties (procuring entity and supplier/vendor/bidder).

16. If the bidding document is downloaded from the institutional web site, the fee has to be deposited in the Accounts Branch and the original receipt must be attached with the bidding document or a bank draft of Rs. 1,000/- in favour of Dean, Ayub Medical College may also be deposited.

17. No tenders/bids shall be accepted without original fee receipt or bank draft.

18. If any bidder found to be involved in violation of Rule No.44 of KPPRA rules 2014, action will be taken against him as per The Khyber Pakhtunkhwa Public Procurement Grievance Redressal Rules, 2017 and Blacklisting Manual of Ayub Medical College, Abbottabad.

Price Schedule in Pak. Rupees

Name of Bidder _____ IFB Number _____ Page of _____

1	2	3	4	5	6	7
Item	Description	Country of Origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required ³

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

GENERAL TERMS AND CONDITIONS

Following are the details regarding request for quotation for Lab Equipment.

S.No	Description /	Qty.	Unit	Taxes	Delivery	Total
1.						

Matrix to be filled by the bidder as per the instructions laid down here.

General Terms and Conditions

- The Authorized Dealers/Sole Agents/Authorized Distributors/Registered Firms who are registered with Federal Board of Revenue for Income Tax and Sales Tax and are active Tax payers are eligible to participate in the bidding.
- Bidding documents can be obtained from Accounts Branch Ayub Medical College Abbottabad during office hours on payment of Rs.1,000/- for each item. (Non-Refundable).
- The rates quoted by the Authorized Dealers/Sole Agents/Authorized Distributors/ Registered Firms shall be valid up to 30th June 2021. The supply orders will be issued as per requirement and demand from the concerned Department.
- **Rs.15000/- CDR as Bid Security in favour of Dean Ayub Medical College must be attached with the Financial Bid.**
- The bidding procedure shall be *Single stage, one envelop* as per KPPRA rules 2014.
- No conditional bid shall be acceptable.
- The terms and conditions mentioned in the tender notice are also part and parcel of this bidding document

Yours truly

For and On behalf of
Dean Medical Teaching Institution, Abbottabad
Ayub Medical College
Mansehra Road, Mandian Abbottabad

SUPLY ORDER

The supply order shall carry the following information:

- the name of the supplier;
- the date of issue of the supply Order;
- the delivery address;
- the name of the procuring entity purchasing the items;
- the supply Order Number;
- the quantity of each item required;
- any part or pattern number for each item;
- a brief description of each item;
- the unit cost or rate for each item as per quoted price;
- The delivery period.
- Whether the delivery is to be made in lots.
- Incomplete or defective delivery/ substandard delivery shall be returned on the cost of the contractor.
- In case the supplier / contractor fail to replace the substandard/ defective items with the stipulate time the CDR shall be confiscated in favor of the institution and the process for blacklisting of the respective firm/supplier shall be initiated accordingly.

LIST OF ITEMS

S.No	Itmes Name	Unit	Specifications
1	Tube rods 20 W	Each	(Phillips/ Osaka/ Orient)
2	Bulb 125 W	Each	(Phillips/ Osaka/ Orient)
3	Capsule Tubelight LED 40 W	Each	(Phillips/ Osaka/ Orient)
4	Box for (10"x12" Sheet) Iron	Each	
5	Exhaust Fan (Steel and Plastic body) 21"	Each	(Pak Fan, Royal Fan, GFC) Original Copper
6	Non Contact Voltage Detector	Each	Ingco or equivalent
7	Cable Step Connector 20 Amp	Each	
8	Choke of LED Ceiling lights 17 Watt	Each	(Phillips/ Osaka/ Orient)
9	Mercury Bulb 80 Watt	Each	(Phillips/ Osaka/ Orient)
10	Mercury Choke 80 Watt	Each	Philips or equivalent
11	Flood Light 30, 50,100,150,200 Watt Without Choke and Bulb	Each	(Phillips/ Osaka/ Orient)
12	L.E.D. Flood Light 30, 50,100,150,200 Watt (Complete)	Each	(Phillips/ Osaka/ Orient)
13	LED Street Light 80, 150, 220, 250 Watt	Each	(Phillips/ Osaka/ Orient)
14	LED Street Light 5 Module (300 W), 4 Module 240 W, 3 Module (240 W), 2 Module (80 W), 1 Module (30W)	Each	(Phillips/ Osaka/ Orient)
15	Tube Light Holder	Each	Philips or equivalent
16	Changeover Switch 100 Amp (Concealed)	Each	SIEMENS or Equivalent
17	Changeover Switch 200 Amp (Concealed)	Each	SIEMENS or Equivalent
18	Contactore Fuse Switch 160 A	Each	SIEMENS or Equivalent
19	MCCB Circuit Breaker 60A	Each	SIEMENS or Equivalent
20	LED Bulb 25W (thread type,Pin type)	Each	(Phillips/ Osaka/ Orient)
21	LED Ceiling Light Complete 36 W	Each	(Phillips/ Osaka/ Orient)
22	LED Ceiling Light Complete 85W		(Phillips/ Osaka/ Orient)
23	LED Ceiling Light Open (Complete) 36 W, 50W, 65W, 85W	Each	(Phillips/ Osaka/ Orient)
24	D. B. Iron Box Complete 10 Circuit Breakers each	Each	SGS or equivalent
25	D. B. Iron Box Complete 16 Circuit Breakers each	Each	SGS or equivalent
26	D. B. Iron Box Complete 20 Circuit Breakers each	Each	SGS or equivalent
27	Circuit Breaker One Pole, Two Pole, three pole 32A (For Both MCB and MCCB)	Each	(A.E.G, Bosch, Terasaki, schneider) Original
28	Circuit Breaker One Pole, Two Pole, three pole 63A (For Both MCB and MCCB)	Each	(A.E.G, Bosch, Terasaki, schneider) Original
29	Circuit Breaker One Pole, Two Pole, three pole 10A (For Both MCB and MCCB)	Each	(A.E.G, Bosch, Terasaki, schneider) Original
30	Circuit Breaker One Pole, Two Pole, three pole 16A (For Both MCB and MCCB)	Each	(A.E.G, Bosch, Terasaki, schneider) Original
31	Circuit Breaker One Pole, Two Pole, three pole 20A (For Both MCB and MCCB)	Each	(A.E.G, Bosch, Terasaki, schneider) Original
32	Cable Channel 1"	Each	(Popular, Dawn, Tarbela)
33	Refilling of Fire Extinguishers	Each	ABC Dry Chemical Powder and CO2
34	Refilling of Cartridge for HP Inject 6800	Each	HP or Equivalent

35	PVC Pipe Bundle (roll) 1/2", 3/4", 1"	Per ft	(Popular, Dawn, Tarbela)
36	Complete LED Tube Light 16 W, 4Ft, 2ft	Each	(Phillips/ Osaka/ Orient)
37	Tube rods 16 W, 4Ft,2ft	Each	(Phillips/ Osaka/ Orient)
38	Capsule Tubelight LED 18 W (4Ft and 2ft), 36W (4Ft, 2Ft)	Each	(Phillips/ Osaka/ Orient)
39	Energy Saver (Threaded Type, Pin Type) 25 W	Each	(Phillips/ Osaka/ Orient)
40	China Sheet Switch	Each	KM or equivalent
41	China Sheet Socket	Each	KM or equivalent
42	Steel Screws 1"	Per Dozen	KM or equivalent
43	Wood 3/4" x12" 10 Feet Long	Each	(biyar/deodar/china kial)
44	China Sheet , Metal Body, Open Box 8+2	Each	KM or equivalent
45	GI Pre-painted sheet Size 10' x 2.75'	Each	24 swg/ 26 swg
46	Seasoned Cut Size wood 2.5" x 5" x 10' 4" x 5" x 10' 1.5" x 4" x 10' 1" x 10" x 10'	Each	Pine Wood
47	Spouse (Parnala) Size 4" x 4" x 4" x 10'	Each Rft	GI Pre-painted
48	Coupon Gola Size 10' x 1.5"	Each	
49	Plain Sheet Size 100' x 3'	Each Rft	GI Pre-painted
50	Cap Bolt along with rubber washer and nut bolt	Per kg	
51	Thimble white 1", 2", 3", 4"	Each	
52	Porceline Wall Tile White 12" x 6"	Per Sq.Meter	(Shabir or Master)
53	Cement	Per Bag	(Cherat/Fecto/Askari)
54	Mortor Plate (Medium)	Each	
55	Brick Axe	Each	
56	Round Grinder Stone Size 36 No	Each	
57	Cloth (Markeen)	Per meter	(As per Sample)
58	Printer Tonner Refilling	Each	
59	Heavy Duty Staple Machine	Each	to Staple minimum 300 pages at once
60	Punch Machine (Heavy Duty)	Each	to punch minimum 300 pages at once
61	Blazer Cloth	Per meter	(As per Sample)
62	Heavy Duty Drill Bits (Sizes 10mm, 15mm, 20mm, 25mm, 35mm)	Each	Ingco or Equivalent
63	Grinder Cutter (Concrete)	Each	Ingco or Equivalent
64	Reducer 2" x 3" PVC	Each	Popular or equivalent
65	PPR plane reducer elbow 40mm	Each	(Master or Equivalent)
66	PPR plane reducer elbow 25mm	Each	(Master or Equivalent)
67	PPR thread reducer elbow 40mm	Each	(Master or Equivalent)
68	Wiper Medium Sized	Each	
69	Shovel small	Each	

70	Targanda	Each	
71	Long Shoes 8 No	Each Pair	
72	Wheel Barrow Tyre	Each	
73	Wheel Barrow Tyre Tube	Each	
74	Brush for Wall Cleaning	Each	
75	Thick Rubber Gloves	Each Pair	
76	PVC plan Elbow 2" B-Class	Each	Popular or equivalent
77	KEY Board	Each	HP or Equivalent
78	Mouse	Each	HP or Equivalent
79	Revolving Officer Chair	Each	As per Sample
80	Revolving Office Chair	Each	As per Sample
81	Counter Chair	Each	As per Sample
82	Office Cushion Chairs (Steel)	Each	As per Sample
83	Office Cushion Chairs (Wood)	Each	As per Sample
84	Rawal Plug	Per Packet	
85	Computer Printer	Each	(HP Laser Jet Pro M402) or Equivalent
86	Wall Putty	Per Litre or Per KG	(Brighto, ICI, Berger)
87	Cells for Wall Clock	Each	Toshiba, Powerplus, Sony or equivalent
88	Gang Switch 2+1, 1+1, 3+1, 4+1, 4+2, 5+1, 5+2, 6+1, 6+2	Each	KM or Equivalent
89	Street Light Cover small, medium, large	Each	Best Quality
90	Paper Pins	Each Packet	Best Quality
91	Electric Heater Rods 500 W, 1000 W, 2000W	Each	Philips or equivalent
92	Multimedia	Each	(Sony/Panasonic/Hitachi)
93	PPR Heater 2000Watt 20mm to 63mm	Each	DINGQI or Equivalent
94	PPR Cutter	Each	DINGQI or Equivalent
95	PPR Tee 40mm, 32mm, 25mm	Each	Master or equivalent
96	Crimping Tool Box Set Including RJ45 cimper, Tester & Cutter	Each	Best Quality
97	Face Hybrid Biometric Machine Parameters: Face Recognition, Finger Print and Card(Uface 402 Plus Uface 800 Plus	Each	ZKTecho Or Equivalent

	Uface 302 Plus		
98	Antivirus (Anti-Virus 05 PCs License for 2 years)	Each Pack	Kaspersky or Equivalent
99	Scanner	Each	HP ScanJet Pro 2500 F1 Flatbed or Equivalent
100	GI clamp 2", 2.5", 3"	Each	GI China or equivalent
101	GI Tee 1/2" x3/4"	Each	GI China or equivalent
102	GI Nipple 1/2" x3/4"	Each	GI China or equivalent
103	Packing Sheet	Per Kg	
104	Sofa Set 5 Seater	Each	Master or Equivalent
105	Sofa Set 3 Seater	Each	Master or Equivalent
106	Sofa Set 1 Seater	Each	Master or Equivalent
107	Spray Pump (Manual)	Each	10 Litres Capacity
108	Hand Grass Cutting Machine with Tub	Each	(Imported) Denmark or Equivalent
109	Petrol Lawn Mover	Each	4 Stroke 7HP
110	Petrol Grass Cutting Machine along with all accessories	Each	Hundai 52 CC, 2 Stroke
111	Chain Saw Cutter along with complete tool kit 58 CC	Each	Zoomax or Equivalent
112	Grinder 9" (Original Copper) along with Iron cutting disc	Each	Sancan, Forward, Inginco
113	Petrol Hedge Trimmer (Long)	Each	VOCON or Equivalent
114	Glyphosate (1 litre bottle)	Each	(Kick Off Global)
115	Fungicide Each packet of 250 grams	Each	Acrobat MZ
116	Cable Ties (large) (specify quantity in each packet)	Each Packet	Best Quality
117	Volt Meter	Each	Best Quality
118	Cable Markers both alphabetic and numeric (specify quantity in each packet)	Each packet	Best Quality