

**AYUB MEDICAL COLLEGE  
MEDICAL TEACHING INSTITUTION ABBOTTABAD  
CAREER OPPORTUNITIES**

**ADVERTISEMENT NO: 02-2022**

Applications are invited on contractual basis from eligible candidates on prescribed form for the following posts in Medical Teaching Institution, Ayub Medical College, Abbottabad:-

S.No	Name of Post	No of Posts	Experience / Qualification	Age	Domicile
1	<b>Lecturer Basic Sciences</b>	04	1. MBBS or equivalent qualification in Basic Sciences approved and registered by the PMC. 2. Postgraduate Trainees/TMOs in Clinical Subject will not be considered. (Those who are doing FCPS-II training will not be considered). 3. Must have completed house job on the closing date of the application. 4. Applicants having only provisional PMC registration shall not be considered.	22-35 years	Khyber Pakhtunkhwa
2	<b>Librarian</b>	01	M.L. Science or Master Degree with Diploma in Library Science.	21-32 years	Khyber Pakhtunkhwa
3	<b>Clinical Technologist (Path)</b>	02	At least Second Class BA/B.Sc (04 years) Honors / Master Degree in the relevant technology from a recognized university.	22-35 years	Khyber Pakhtunkhwa
4	<b>Office Assistant</b>	01	a. Bachelor Degree b. 2 years post-qualification experience in office related works. c. Should have strong knowledge of government of Khyber Pakhtunkhwa office rules and procedures. d. Possess skills including record and mail management, drafting, noting, and preparing different working papers. e. Must be computer literate and familiar to use MS Office; having typing speed of 30 words/ per minute.	21-32 years	Khyber Pakhtunkhwa
5	<b>Junior Scale Stenographer</b>	01	a. Intermediate or equivalent qualifications from a recognized Board; and b. a speed of 50 words per minute in shorthand in English and 35 words per minute in typing; and c. knowledge of computer in using MS Word, MS Excel.	18-30 years	Hazara Division
6	<b>Dental Hygienist</b>	01	F.Sc with 02 years Diploma in Dental Hygienist and having two years experience in the relevant field.	21-32 years	Hazara Division
7	<b>Junior Clerk</b>	01	a. Secondary School Certificate from a recognized Board b. A speed of 30 words per minute in typing / computer knowledge.	18-30 years	Hazara Division
8	<b>Clinical Technician Pharmacy</b>	01	At least 2 <sup>nd</sup> division SSC with science from recognized board and two years Diploma in Pharmacy from recognized Medical Faculty or F.Sc Medical Technology in the Pharmacy Technology from a recognized board.	18-32 years	Hazara Division
9	<b>House Keeper (Female)</b>	01	F.Sc Home Economic from a recognized board.	18-30 years	Hazara Division
10	<b>Projectionist</b>	01	1. Intermediate at least 2 <sup>nd</sup> division 2. Professional experience for 5 years of audio visual & Projection equipment (2020 rules)	18-35 years	Hazara Division
11	<b>Telephone Operator</b>	01	SSC from a recognized board with 2 years' experience	18-30 years	Hazara Division
12	<b>Tube Well Operator</b>	01	Preferably Literate with three years' experience.	18-30 years	Hazara Division
13	<b>Driver</b>	02	Possessing valid H.T.V driving license and having 03 years' experience of driving	21-45 years	Hazara Division

## **GENERAL TERMS & CONDITIONS**

1. The candidates applying for posts of S.No.01 to 11 shall apply through NTS.
2. All the appointments will be made as per MTI Rules 2015 and Regulations (as amended from time to time).
3. The candidates who wish to apply more than one post, he/she must submit separate application form for each position.
4. Government/Semi Government/Autonomous Bodies/Semi Autonomous Bodies employees may apply through proper channel with NOC and candidate who is working in Private Medical College shall also submit NOC from the concerned Medical College.
5. No applicant will be considered in absentia.
6. Number of vacancies can be increased/ decreased in any time without any notice.
7. The undersigned reserves the right to cancel or fill any/all vacancies without assigning any reason.
8. For the purpose of educational/professional qualification the Degree/Diplomas/ Certificates of un-recognized Institutions are not acceptable.
9. All relevant documents, Degree, DMC, Domicile, CNIC, PMC Registration (for lecturers), Experience Certificate (attested copies) must be attached with the application. **Only those documents submitted at the time of application will be considered.**
10. **Experience certificate from the serving or previous institution must be attached.**
11. Any candidate may be disqualified or excluded from interview if he/she was;
  - a. Convicted by the Court of Law.
  - b. Dismissed from Public Service.
  - c. Knowingly furnishes any false information.
  - d. Suppresses any information which may lead to his/her disqualification.
  - e. Attempts to obtain support for his/her (candidature by improper means)
  - f. Submit forged certificates.
  - g. Tempers with the entries in his her age and academic certificates.
  - h. Misbehaves in the Interview.
12. An application received after the closing time and date shall stand rejected.
13. Character verification and background check of the selectee will be conducted. In case of any unsatisfactory information/report or criminal record the selection will stand cancel/withdrawn immediately.
14. Only short listed candidates will be called for interview.
15. No TA/DA will be allowed for interview.
16. 2% quota is reserved for disabled & 10 % quota is reserved for female candidate & 5 % quota for minority person shall be applicable on the above mentioned posts. (Disability certificate issued by the competent medical board should be required).
17. **Experience should be from FBR approved/ registered Institutes / firms / organizations.**
18. Incomplete applications will not be considered.
19. The last date for receipt of application for posts from **S.No 1 to 11** shall be **26.04.2022.**

### **HOW TO APPLY FOR NTS POSTS FROM S.NO.1 TO 11:-**

- i. Application forms and on line deposit slips are available on NTS website [www.nts.org.pk](http://www.nts.org.pk)
- ii. NTS will charge Rs.400/- (plus prevailing GST) per candidate applying for single post.
- iii. Candidates are required to send their applications on prescribed form along with deposit slip, attested photocopies of academic certificate/degrees, photographs and copy of CNIC to the NTS, Head Quarter, Islamabad.
- iv. Govt. servant/autonomous body's employees may apply through proper channel.
- v. Applications submitted in person/by hand will not be entertained.
- vi. For any further information please contact at NTS helpline UAN:+92-51-844444-1

**Note: NTS will NOT issue Roll No slips through courier/postal service to any candidate. Eligible candidate shall take print out of their Electronic Roll No Slip (having picture of candidate) through NTS website for appearing in the test.**

### **HOW TO APPLY FOR POST FROM S. NO. 12 TO 13**

1. The interested candidates shall apply on prescribed application form available from Accounts Branch of the Ayub Medical College against payment of Rs. 200/- for each application form.
2. Candidates serving in Government/ Semi-Government/ Autonomous Bodies/ Semi-Autonomous Bodies may apply through proper channel and must provide NOC with application form.
3. All the relevant duly attested documents must be attached with application form. **(Incomplete application forms will not be considered)**
4. Duly filled application forms may be sent through registered mail at the below given address before closing date. **(By hand submission of applications will not be accepted)**

**DEAN & CEO, AYUB MEDICAL COLLEGE, MANSEHRA ROAD ABBOTTABAD.**

5. **The last date for receipt of applications shall be 26.04.2022 till the close of official hours.**

  
DEAN & CEO  
AYUB MEDICAL COLLEGE  
MTI, ABBOTTABAD