



MEDICAL TEACHING INSTITUTION ABBOTTABAD
[AYUB MEDICAL COLLEGE-AYUB TEACHING HOSPITAL]
BOG SECRETARIAT



No. BOG/MTI/2023/3889-90

Dated: 30-03-2023

NOTIFICATION

The Board of Governors in its 80th BoG meeting held on 17th March, 2023 against Agenda item no. 4, "Approval of SoPs for Student's scholarship" is pleased to approve the Standard Operating Procedures SoPs for Student Scholarships in Ayub Medical College.

(Approved SoPs Attached).

(Secretary)

**Board of Governors
MTI (AMC, ATH)
Abbottabad**

Copy to:

1. Dean/CEO, MTI (AMC, ATH) Abbottabad
2. Associate Dean Under Graduate, MTI (AMC) Abbottabad

**MINUTES OF THE MEETING OF COMMITTEE CONSTITUTED FOR
DEVELOPMENT THE SOPs FOR AWARD OF SCHOLARSHIP - AMC**

A committee was constituted to develop the SOP's for award of scholarship to the students admitted against the Open Merit Seats. The meeting of the committee was held on 27/01/2023 at 10.00 AM.

The meeting was held under the chairmanship of Associate Prof. Dr. Ashfaq Ahmad in the office of the Associate Dean (Undergraduate) on 27/01/2023 at 10.00 AM. The following attended the meeting:

1. Dr. Ashfaq Ahmad, Associate Dean Undergraduate Chairman
2. Dr. Yasir Gillani Associate Dean Post Graduate Member
3. Dr. Iram Sarwar Associate Prof. Member
4. Mr. Ehsan Khan Accounts Officer Member

The chairman briefed the committee about the agenda and objectives of the meeting. Dr. Fatima Sherin (Member) was on winter vacation; she was contacted through the mobile and was briefed about the functions of the committee. She shared her experienced as chairman Benevolent Fund committee and gave some suggestion, which will be incorporated in the suggestion.

The chairman told the committee that the Government of KPK, issued policy for awarding scholarship admitted in Public Sector Medical & Dental Colleges of Khyber Pakhtunkhwa vide clause DD of Admission Policy 2022-2.

The Policy is reproduced below:-

"As per vision of the Government of Khyber Pakhtunkhwa, no deserving student shall be deprived of medical education due to financial constraints. Therefore, all Public Sector Medical and Dental Institutions of Khyber Pakhtunkhwa shall constitute Institutional Scholarship Award Committees (ISAC) which will evaluate candidates for need base scholarship to the students selected on open merit seats through the prescribed procedure. There will be no limit on the number of slots of scholarship for candidates. The total amount of the scholarship will be recovered from the fund generated through fee recovered from candidates admitted on general self-finance/ foreign self-finance seats. However, the amount of the scholarship will depend on the financial health of the institute".

The salient features of the policy are:-

1. The mentioned scholarship is on need basis.
2. It is only for the students selected on Open Merits Seats through the prescribed procedure.



3. The funds will be generated from the fee recovered from the students admitted on General Self Finance/ Foreign Self Finance Seats.
4. There will be no limits on the scholarships, the Nos of scholarships will depend on the financial health and Funds generated by the Institution.

Keeping in view the above, the following is the position of the Open Merits Seats and the funds generated from the General Self Finance/ Foreign Self Finance Seats.

TOTAL NUMBER OF OPEN MERIT SEATS AT AMC

| S/NO | NATURE OF SEAT | MBBS | BDS | TOTAL |
|------|----------------|------------|----------|-------|
| 01 | Open Merit | 138*5(690) | 21*4(84) | 774 |

TOTAL NUMBER OF SEATS OF GENERAL SELF FINANCE & FOREIGN SELF FINANCE AT AMC

| S/NO | NATURE OF SEAT | MBBS | BDS | TOTAL |
|--------------------|----------------------|------------|-----------|------------|
| 02 | General Self Finance | 20*5(100) | 04*4 (16) | 116 |
| 03 | Foreign Self Finance | 08*5(40) | 03*4(12) | 52 |
| Grand Total | | 140 | 28 | 168 |

AMOUNT OF COLLECTED PER YEAR AGAINST 168 GENERAL SELF FINANCE & FOREIGN SELF FINANCE SEATS

| S/NO | NATURE OF SEAT | MBBS | BDS | TOTAL |
|------|----------------------|-----------------|-----------|--------------------|
| 02 | General Self Finance | 140,250,000 | 8,270,000 | 148,520,000 |
| 03 | Foreign Self Finance | 55,800,000 | 7,200,000 | 63,000,000 |
| | | G. TOTAL | | 211,420,000 |

After detailed discussion the Committee recommended the following:-

The committee recommended that 15% of **Rs. 211,420,000** (211 Million) shall be reserved for the scholarship fund i.e. **Rs. 31,713,000** (31 Million) shall be reserved for scholarship. (Reserved amount may change in case of change of fee policy of Govt. of KPK).

Eligibility Criteria

1. Only students admitted on Open Merit seats.
2. Student with minimum 75% attendance in all blocks of the respective class shall be considered.
3. The student with minimum 55% marks in the last Annual Professional Exam shall be considered.
4. Student having no disciplinary action during the last academic year
5. Students not availing any other scholarship.

OTHER CONDITIONS

- A. Scholarship shall be paid only for tuition and/or hostel fee.
- B. Amount of scholarship shall be decided by the committee on case to case basis.
- C. No cash shall be paid to the eligible students.
- D. Recommendation from the chief provost regarding student's conducts at hostels.
- E. The list of the deserving students who's parental monthly income is Rs. 50,000 or less shall be prepared by the students branch at the time of admission and the same will be placed before the committee for deciding the scholarship who fulfills the other conditions.
- F. The parents of the concerned students shall be informed about the scholarship accordingly.
- G. There shall be no uniform/ fixed payments as scholarship.
- H. The policy can be revised as and when required in the best interest of the institution.

Process

1. The process will start after the declaration of Annual Professional Examination of each respective class.
2. The Committee shall assess the student's financial health through available record declared by the student at the time of admission.
3. The scholarship Committee shall complete the process as per established criteria by compiling the information on the prescribed form
4. The committee will recommend the cases to the Dean & CEO for approval.

