



**DEPARTMENT OF MEDICAL EDUCATION**  
**Ayub Medical College, Abbottabad**



**Date: 6-10-2023**

**POLICY FOR ELECTIVE COURSES AT AYUB MEDICAL AND DENTAL COLLEGE AND TEACHING HOSPITAL, ABBOTTABAD**

**Aims and objectives.**

The main aims of elective courses for MBBS students include studying different topics of their interest outside of the core curriculum, developing confidence in their own skills and abilities, acquiring research, communication, and self-directed learning skills, and considering their own career paths. Historically, electives may have been regarded as an opportunity for “medical tourism” with potential for engaging in inadequately supervised clinical practice outside students’ competence.

Many students choose to undertake electives in areas not usually provided within the curriculum, or to explore potential career paths ranging from laboratory research to specialized clinical rotations in world leading institutions.

For successful implementation of elective program at Ayub teaching hospital, there needs to be clarity of intended educational outcomes before, during and after the placement.

**ELECTIVES ARE BEING OFFERED IN FOLLOWING DISCIPLINES;**

1. **MEDICINE & ALLIED**
2. Psychiatry
3. Cardiology/CCU
4. Pulmonology
5. Gastroenterology
6. Endocrinology
7. Rheumatology
8. Nephrology
9. Dermatology
10. **SURGERY & ALLIED**
11. Orthopaedics
12. Neurosurgery
13. Paediatric surgery
14. Plastic surgery
15. **PEADIATRICS**
16. **GYNAB/OBSTETRICS**
17. Urogyna
18. **PATHOLOGY**
19. **OPHTHALMOLOGY**
20. **ENT**
21. **ANESTHESIOLOGY**
22. **CRITICAL CARE/ ICU**
23. **ACCIDENT AND EMERGENCY**
24. **RADIOLOGY**

S.no.	Department/ward	No of seats:	Electives supervisor
1.	<u>MEDICINE &amp; ALLIED</u> Medical A ward	32 4	
2.	Medical B ward	4	
3.	Medical C ward	4	
4.	Medical D ward	4	
5.	Psychiatry	2	
6.	Cardiology/CCU	2	
7.	Pulmonology	2	
8.	Gastroenterology	2	
9.	Endocrinology	2	
10.	Rheumatology	2	
11.	Nephrology	2	
12.	Dermatology	2	
13.	<u>SURGERY &amp; ALLIED</u> Surgical A ward	22 4	
14.	Surgical B ward	4	
15.	Surgical C ward	4	
16.	Orthopaedics A ward	2	
17.	Orthopaedics B ward	2	
18.	Neurosurgery	2	
19.	Pediatric surgery	2	
20.	Plastic surgery	2	
21.	<u>PEADIATRICS</u> Paediatrics A ward	8 4	
22.	Paediatrics B ward	4	
23.	<u>GYNAE/OBSTETRICS</u> Gynae A ward	14 4	
24.	Gynae B ward	4	
25.	Gynae C ward	4	
26.	Urogynae	2	
27.	Anesthesiology	10	
28.	Critical care/ ICU	2	
29.	Accident and emergency	4	
30.	Radiology	2	
31.	Ophthalmology	4	

32.	<u>ENT</u>	<u>4</u>	
33.	<u>Pathology</u>	<u>8</u>	
34.	<u>DENTISTRY</u> Prosthodontics	<u>14</u> 2	
35.	Orthodontics	1	
36.	Operative dentistry	1	
37.	Periodontology	2	
38.	Oral diagnosis	2	
39.	Oral medicine	2	
40.	Paediatric dentistry	2	
41.	Oral surgery	2	

#### Eligibility

- Students from within the institute/country or abroad can apply.
- Students of MBBS and BDS from Ayub medical & dental college should apply at least one month prior to commencement of winter or summer vacations.
- For outside students-----all year along.
- Students of MBBS, 3<sup>rd</sup> 4<sup>th</sup> & final year.
- Students of BDS, 3<sup>rd</sup> & final year.
- Merit basis (based on the availability of the slots).

#### Duration:

- Maximum of 4 weeks at least in one specialty during summer or winter vacations.
- Certificate of completion of electives will be given after completion of rotation, assignment/presentation/assessment and feedback form at the completion of rotation. It will be forwarded by the elective rotation supervisor to DME.
- The students will be allocated by the head of unit to different faculty members as elective supervisor during the duration of elective.

#### Timings:

- 8:30 am – 1:00 pm
- 5 working days (Monday to Friday)

#### Attendance:

- At least 80% attendance is mandatory for successful completion of elective rotation.

#### Implementation:

- The admission in elective program will be notified on college website throughout the year for outside students and for institutional students before summer and winter vacations.
- Students will be directed to apply through online application form.
- The application form should include the choice of department, duration, and a statement of intent showing student's desires and objectives.
- College will not be responsible for any expenses including accommodation, travel, health care, and meals.
- There will be a fee of Rs.\_20,000 for students from other institutions.
- The children of AMC faculty will be exempted from this fee



- This fee will not include any expenses including accommodation, travel, health care, and meals.
- Student from AMC, who wish to apply for electives in other institutions from within the country or abroad will be facilitated but college will not be responsible for any expenses including residence or travel etc.
- Incentive for supervisors will be in the form of .certificate/credit hours at the end of year.

**Code of conduct:**

**Students during elective rotation are expected to;**

- ✓ Dress up in a simple, decent and appropriate manner, with an ironed white coat and name/ ID visibly displayed. To be designed and given by the DME and returned to DME after the end of elective rotation
- ✓ Abide by the ethical, professional, cultural and legal standards set by the institution, department, and individual unit.
- ✓ Be respectful and professional in behaviour when communicating with patients and his/her attendants and respect their privacy, dignity and confidentiality
- ✓ Examine patients with their permission, only under supervision or in the presence of chaperon (nurse, female colleague, HO or PGR) or any other authorised person
- ✓ Equipped with their own clinical examination gadgets (stethoscope, BP apparatus, measuring tape etc
- ✓ Ensure that their actions do not in any way threaten or endanger the health, safety or security of other students or patients.
- ✓ Refrain from any behaviour which will cause damage to hospital property.
- ✓ Refrain from any form of disrespect, abusive language, or harassment of other students, nursing staff, faculty, PGs/HOs or patients within or outside the hospital.
- ✓ In case of violation of rules regulations the college authorities has the right to modify, restrict and terminate the elective rotation of any medical student (both from outside and within the institution) without any prior notice or explanation.

On 11.12.2023, this policy has been presented in academic council and approved by the academic council.

**Dr. Sadia Habib**  
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AMC, Abbottabad