

**AYUB MEDICAL COLLEGE  
MEDICAL TEACHING INSTITUTION ABBOTTABAD  
CAREER OPPORTUNITIES**

ADVERTISEMENT NO: 02-2024

Applications are invited on contractual basis from eligible candidates on prescribed form for the following posts in Medical Teaching Institution, Ayub Medical College, Abbottabad:-

S.No	Name of Post	No of Posts	Experience / Qualification	Age	Domicile
01	House Keeper (Female) (IPS-02)	01	F.Sc Home Economics from a recognized board.	18-30 years	Hazara Division
02	Projectionist (IPS-02)	01	SSC from a recognized board with 03 years relevant experience.	18-35 years	Hazara Division
03	Telephone Operator (IPS-02)	01	SSC from a recognized board with 2 years' experience	18-30 years	Hazara Division
04	Electrician (IPS-02)	03	a. Secondary School Certificate with Science. b. Diploma in Electrical Engineering from recognized Board. c. 02 years' post qualification work related experience	18-32 years	Hazara Division
05	Tube Well Operator (IPS-02)	02	Preferably Literate with three years' experience.	18-30 years	Hazara Division
06	Driver (IPS-02)	03	Possessing valid H.T.V driving license and having 03 years' experience of driving	21-45 years	Hazara Division
07	Class IV / Support Staff (IPS-01)	10	Preferably Literate	21-40 years	District Abbottabad
08	Security Guard (IPS-01)	07	Preferably Literate with 02 years' relevant experience.	21-40 years	District Abbottabad
09	Cook (IPS-01)	03	Preferably Literate with 02 years' relevant experience.	21-40 years	District Abbottabad
10	Sweeper (IPS-01)	06	Preferably Literate	21-40 years	District Abbottabad
11	Mali (IPS-01)	02	Preferably Literate with 02 years' relevant experience.	21-40 years	District Abbottabad

**GENERAL TERMS & CONDITIONS**

- All the appointments will be made on contractual basis as per MTI Rules 2015 and Regulations (as amended from time to time).
- The candidates who wish to apply more than one post; he/she must submit separate application form for each position.
- Government/Semi Government/Autonomous Bodies/Semi-Autonomous/ Private Medical Colleges employees will be required to produce NOC at the time of submission of documents at later stage of submission of documents.
- Number of vacancies can be increased/ decreased in any time without any notice.
- The undersigned reserves the right to cancel or fill any/all vacancies without assigning any reason.
- For the purpose of educational/professional qualification the Degree/Diplomas/ Certificates of unrecognized Institutions are not acceptable.
- All relevant documents, Degree, DMC, Domicile, CNIC, Experience Certificate (attested copies) will be required to submit at later stage after screening test is conducted. **Only those documents submitted within stipulated time will be considered for further process.**
- Any candidate may be disqualified or excluded from interview if he/she was;
  - Convicted by the Court of Law.
  - Dismissed from Public Service.
  - Knowingly furnishes any false information.
  - Suppresses any information which may lead to his/her disqualification.
  - Attempts to obtain support for his/her (candidature by improper means)
  - Submit forged certificates.
- Tempers with the entries in his her age and academic certificates.

- h. Misbehaves in the Interview.
9. Character verification and background check of the selectee will be conducted. In case of any unsatisfactory information/report or criminal record the selection will stand cancel/withdrawn immediately.
10. Only short listed candidates will be called for interview.
11. No TA/DA will be allowed for interview.
12. 2% quota is reserved for disabled & 10 % quota is reserved for female candidate & 5 % quota for minority person shall be applicable on the above mentioned posts. (Disability certificate issued by the competent medical board should be required).
13. **Experience should be from FBR approved/ registered Institutes / firms / organizations.**
14. Incomplete applications will not be considered.

#### **HOW TO APPLY:**

1. The interested candidates shall apply on prescribed application form available from Accounts Branch of the Ayub Medical College against payment of Rs. 300/- for each application form.
2. The application form can also be downloaded from official website of Ayub Medical College i.e. [www.ayubmed.edu.pk](http://www.ayubmed.edu.pk) which must be then submitted with bank draft amounting Rs. 300/- in favor of Dean Ayub Medical College, Abbottabad alongwith other required documents.
3. Candidates serving in Government/ Semi-Government/ Autonomous Bodies/ Semi-Autonomous Bodies may apply through proper channel and must provide NOC with application form.
4. All the relevant duly attested following documents must be attached with application form. ***(Incomplete application forms will not be considered)***
  1. Passport Size Picture
  2. CNIC
  3. Domicile
  4. NOC (for government servant)
  5. Academic Certificates / Degrees
  6. Experience Certificate
  7. Driving license (for the post of driver only)
  8. Unemployment card to be acquired from employment exchange office, Mandian Abbottabad (for IPS-01 only)
  9. Any other relevant document
5. Duly filled application forms may be sent through registered mail at the below given address before closing date. ***(By hand submission of applications will not be accepted)***

**DEAN & CEO, AYUB MEDICAL COLLEGE, MANSEHRA ROAD ABBOTTABAD.**

6. The last date for receipt of applications shall be 20.11.2024 till the close of official hours.



**DEAN & CEO  
AYUB MEDICAL COLLEGE  
ABBOTTABAD**