



**(MEDICAL TEACHING INSTITUTION)
MTI-ATH AYUB TEACHING HOSPITAL**

Address: Mansehra Road Abbottabad

www.ayubmed.edu.pk , www.ath.gov.pk

seniormanagerhr.ath@ayubmed.edu.pk

+92) 0992-9220157



BOG SECRETARIAT

Office of the Board of Governors MTI ATH/AMC/ACD

VACANCY ANNOUNCEMENT

Medical Teaching Institution (ATH/AMC/ACD) Abbottabad is a Tertiary Care 1500 beds Hospital under MTI Act, 2015 (as amended from time to time) requires fresh applications and requires the services of the following as per below mentioned conditions:-

NOMENCLATURE OF POST/GRADE	NO. OF POST	QU ALIFICATION /EXPERIENCE & MAIN RESPONSIBILITIES
MEDICAL DIRECTOR REMUNERATION: As per Policy GENDER: Male/ Female	01	<p><u>QUALIFICATION</u> The candidate must be a medical academic with MBBS or equivalent qualification plus a higher diploma such as FCPS, FRCP, FRCS or a US board certification or equivalent qualification in any clinical medical science recognized by PM&DC.</p> <p><u>EXPERIENCE</u> The candidate will have a record of excellence in clinical care and have at least three years' management or administrative experience as head of unit in leading a major hospital clinical unit in any clinical discipline, including medicine and its subspecialties, surgery and its subspecialties, paediatrics and its subspecialties, obstetrics/gynaecology and its subspecialties, radiology and imaging services, pathology, and any other major clinical units.</p> <p><u>SKILLS</u></p> <ul style="list-style-type: none"> ➤ Excellent soft skills including but not limited to communication, ability to work under stress, team development and timely compliance of the tasks assigned by the Board of Governors (BOG). ➤ Excellent clinical and time management skills. ➤ Proven leadership and project management skills. ➤ Ability to lead an employee's strength compatible with this institution. <p><u>MAIN RESPONSIBILITIES:</u> The Medical Director shall be responsible for all clinical functions of the hospital, including but not limited to:</p> <ul style="list-style-type: none"> ➤ ensuring clinical excellence in all aspects of hospital functions; ➤ ensuring timely, appropriate management of patients; ➤ ensuring the best outcomes for all patients; ➤ undertaking clinical governance for quality control; ➤ ensuring implementation of Institution based private practice (IBP) ➤ Assessing and auditing existing clinical programs and developing new clinical programs; and develop an annual clinical budget, including capital medical equipment requests and for presentation to the Hospital Director, the Hospital Management Committee and the Board.



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- The Medical Director shall report to the Board of Governors of MTI-ATH and shall be responsible to the Board. MTI act, regulations and MTI-ATH/ACD/ACD rules and regulations as amended and updated from time to time shall apply.

SELECTION CRITERIA:

- Short listing will be done based on educational qualifications and relevant experience/BOG AMTI approved criteria
- Only Shortlisted Candidates will appear for interview before the Selection committee.
- The applicants are informed that they can only be selected if they are readily available for position (to be confirmed during interview).
- The overall personality commensuration with the intended role must be kept in mind while selecting the candidate.
- Average of the aggregate will be taken as final marks.
- Only those Government Servants will be interviewed who will render a "Willingness Certificate" to leave service and become MTI ATH employee, immediately on selection.
- The committee will recommend names to the BoG MTI ATH/AMC/ACD in order of merit of interview and pre interview marks secured for the abovementioned positions of MTI ATH/AMC/ACD Abbottabad.

TERMS & CONDITIONS:

HOW TO APPLY:

1. Application is acceptable only on a prescribed performa available on official website of Ayub Medical College (AMTI):
www.ayubmed.edu.pk or Ayub Teaching Hospital (AMTI): www.ath.gov.pk
2. Applications should be submitted electronically by completing all documents in a single PDF through google form/ email seniormanagerhr.ath@ayubmed.edu.pk in a required stipulated time.
3. Online Apply Form Link for the position of Medical Director are;
<https://forms.gle/ZwCuWvmczHeMp5s3A>
4. All roles and responsibilities of the position along with the method of selection and appointment shall be in accordance with the MTI Act 2015 (amended from time to time) as well as MTI-ATH rules and regulations as amended from time to time shall apply.
5. All the educational documents & experience certificates shall be verified during the process of short listing and incase of fake/ unverified documents, the candidate will be disqualified and proceeded against as per law.
6. Applications accompanied with complete Online Job Application Form, Covering Letter, Academic Credentials, Qualification, Experience, NOC (if required), Domicile certificates / along with 02 passport size photographs with white background and CNIC photocopy duly attested with respective original bank deposit slip/bank draft must be received to the Senior Manager HR Office at below address through registered courier service, in the name of "Hospital Director" Receipt Account No. 0827-0010024387000010, Mirpur Branch Allied Bank (as processing fee, non-refundable) as per the fee schedule given below:

PAYMENT SCHEDULE	
DESCRIPTION	PAYMENT



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S# 01	Rs.3000/-
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7. Fresh applications must be submitted before the closing date.
8. The deadline for submission of applications is **05:00 PM on October 18, 2025**, or (until the vacancy is filled by an eligible applicant), as decided by the Board of Governors, AMTI Abbottabad.
9. The candidate must be in good standing with his/her employer and shall attach a reference letter from the current employer along with at least one additional reference letter; names of three referees must also be provided in the application form.
10. The position shall be filled on a contract basis for a period of five (05) years, extendable for a further two (02) terms of five (05) years each, at the discretion of the Board, subject to satisfactory annual performance evaluations (PERs).
11. The selection criteria notified in October, 2025 shall apply.
12. The Medical Director shall have no conflict of interest.
13. Upon appointment, the Medical Director shall simultaneously receive a faculty appointment commensurate with his/her qualifications and the prescribed institutional requirements.
14. The Medical Director shall practice exclusively on the premises of the Hospital; no outside private or consultancy practice shall be permitted.
15. Candidates employed in Government/Semi-Government organizations must apply through proper channel with NOC and, if selected, shall resign from service. Civil servants, including those on long leave, must resign from civil service; failure to secure acceptance of resignation within the probation period shall render the employment terminated *ab initio*.
16. Only shortlisted candidates will be invited for interview; no TA/DA will be admissible. Original documents must be presented at the time of interview.
17. An attractive salary package and benefits, commensurate with the qualification and experience of the appointee, shall be offered.
18. The Selection and Scrutiny Committee reserves the right to reject any incomplete or late application.
19. An aggrieved candidate may submit a written appeal to the competent authority, whose decision shall be final.
20. No correspondence shall be entertained once the selection process is completed or a candidate has been appointed.
21. Any attempt to approach or influence any member of the Selection Committee or any official through any means shall result in automatic disqualification.
22. The decision of the Selection Committee shall be final, subject to approval by the Board of Governors, AMTI Abbottabad.
23. The Board of Governors, MTI ATH/AMC/ACD, reserves the right to revoke the selection process at any stage or to re-advertise the position.



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MTI ATH/AMC/ACD is committed to achieving workforce diversity in terms of gender and culture. We further encourage Individuals from minority groups, indigenous groups, and persons with disabilities to apply.

(PROF. DR. ABID JAMEEL)
CHAIRMAN BOARD OF GOVERNORS
AMTI ATH/AMC/ACD, ABBOTTABAD

(ADDRESS)
(OFFICE OF THE SENIOR MANAGER HR)
HUMAN RESOURCE DEPARTMENT 2ND floor Admin OPD Block
MEDICAL TEACHING INSTITUTION, MTI ATH/AMC/ACD,
Main Mansehra Road Abbottabad
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